

BOARD MEMBERS

Sheriff

Calvin Boyd
Janet Bohanan – Designee

District Judge

J. Allan Garrett
Lisa Bell – Designee

County Judge

James Oakley
Kirk Noaker – Designee

County Court at Law Judge

Linda Bayless
Erica Gambrell – Designee

District Attorney

Wiley McAfee
Alice Price –
Designee/Chairperson

Justice of the Peace

Peggy Simon,
Vice Chairperson

District Clerk

Casie Walker
Secretary

County Clerk

Janet Parker
Jayme Ingram – Designee

Municipal Judge

Cheryl Pounds

County Treasurer

Karrie Crownover
Karen Lester – Designee

Bail Bond Surety/Agent

Marilyn J. Graham

Criminal Defense Attorney

Kama Harris

BURNET COUNTY BAIL BOND BOARD

1701 EAST POLK – BURNET, TEXAS 78611

In compliance with the provisions of Chapter 1704 of the Texas Occupations Code, notice is hereby given of a special meeting of the Bail Bond Board of Burnet County, to be held at the Burnet County Courthouse Annex North at 1701 East Polk in Burnet, Texas 78611 on July 25, 2017

MINUTES

1. Call to Order: Chairperson Alice Price called the meeting to order At 8:30 a.m.
In Attendance: Janet Bohanan, Lisa Bell, Linda Bayless, Alice Price, Marilyn Graham, Peggy Simon, Casie Walker, Janet Parker, Jayme Ingram, Cheryl Pounds, Karrie Crownover
Non Board Members: Pat O' Donnell, Melissa Reyes, Ken W. Good
2. Public Comment: Mr. Ken W. Good, Attorney at Law introduced himself to the Board. Mr. Good represents Allegheny Insurance Company.
Judge Peggy Simon announced that she will be retiring as Justice Of the Peace #3 in December 2018.
3. Minutes: Motion was made by Janet Bohanan, seconded by Karrie Crownover to approve the minutes from April 18, 2017. The motion passed unanimously.
4. Treasurers Report: Motion was made by Linda Bayless, seconded by Cheryl Pounds to approve the Treasurers Report (See attached Report)
5. New Corporate Application for Ace Bail Bonds: The Application Committee recommended approval of the Corporate Application for Ace Bail Bonds. Motion was made by Casie Walker, seconded by Janet Parker to approve the Corporate Application for Ace Bail Bonds. The motion passed unanimously.
6. New Corporate Application for Best Bail Bonds: The Bail Bond Board received documentation from Allegheny Casualty Co. requesting the Board to table the new license application to the next possible agenda. The Board took no action.
7. Defense Attorney Representative to the Board: Casie Walker Reported to the Board that Kama Lawrence Harris has accepted a position at a law firm in Cedar Park. Mrs. Harris stated she would like to continue to serve on the Board. After further discussion, the Board took no action.
8. Surety Fees & Errors on Bonds: Janet Bohanan addressed the Board and Bondsmen in reference to bondsmen submitting money orders for surety fees and correction errors on bonds. Mrs. Bohanan requested the bondsmen to instruct employees to complete all required information on the money order and fill in all blanks.
Mrs. Bohanan also addressed the "corrections" that are being made on the bonds. Mrs. Bohanan instructed the Bondsmen to review each bond and if there is a correction to be made to draw one line through the incorrect information, place the correct information on the bond and then place your initials of the Bondsmen or Employee on the bond next to the corrected information. Mrs. Bohanan stated she would prepare a checklist for the Jailers to ensure the bond is completed correctly.
9. Monthly List of Bondsmen: The Board discussed the location and placement of the list of Bondsmen in the Jail and verification that the list is replaced each month. Motion was Made by Casie Walker requiring to post the updated monthly List of Bondsmen in the booking area of the Jail and also

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in the lobby of the Jail. The motion was seconded by Peggy Simon. The motion passed unanimously.

Motion was made by Peggy Simon, seconded by Cheryl Pounds that the monthly Bondsman List shall be updated each month. The motion passed.

10. Background Checks: Marilyn Graham addressed the Board concerning background checks for Agents and Employees. The Board informed Ms. Graham that she can perform a background check on a potential employee before a job offer is made. After further discussion, Janet Bohanan stated she will discuss with the Sheriff the possibility of Burnet County "running" background checks. No action was taken.
11. Procedure for Approval of Employees: No action was taken at this time.
12. Employee Requirements for ID Cards: No action was taken at this time.
13. Employee Application – Sheila's Bail Bonds: No action was taken at this time.
14. Dissemination of Information to the Board: The Board discussed the current process when an application is submitted for approval. Currently, the Secretary submits the application to the Application Committee for review and recommendation. After further discussion, motion was made by Linda Bayless, seconded by Karrie Crownover that all application will be disseminated to the entire Board for review and possible objections. The motion passed.
15. Function of Non-Burnet Licensed Employee: No action was taken at this time.
16. Old Business: No action was taken at this time.
17. New Business: The Board discussed setting the next Bail Bond Board meeting. The next meeting will be held October 24, 2017 At 8:30 a.m., Jury Room, North Burnet Annex.
18. Adjourn: Alice Price, Chairperson adjourned the meeting at 10:10 a.m.

BURNET COUNTY BAIL BOND BOARD

Treasurer's Report July 25, 2017

Application Fees:

18-340-139		
as of 3/14/17:	\$	4,708.52
18-340-139		
receipts:	\$	500.00
18-409-478		
expenditures:	\$	-
BALANCE:		\$5,208.52

Certificates of Deposit:

	Issue:	Maturity:	Amount:
BB&T - Branch Banking and Trust Co. 8100003953509 - Agent Melissa Degyter	2/18/2015	2/18/2018	\$ 50,000.00
BB&T - Branch Banking and Trust Co. 8100003957091 - Agent Albert Saenz	4/1/2015	4/1/2018	\$ 50,000.00
Amegy Bank, N.A. - 5791217606 Agent Charles M. Ware dba Ronda's Bail Bonds	3/18/2015	3/18/2018	\$ 50,000.00
BB&T - Branch Banking and Trust Co. 8100003958713 - Agent Pat O'Donnell	4/20/2015	4/20/2018	\$ 50,000.00
City National Bank 432948587 - Agent Marilyn Graham	12/23/2015	12/23/2016	\$ 50,000.00
IberiaBank 42000633854 - Melissa Degeyter	10/26/2016	10/26/2017	\$ 50,000.00
California United Bank 188925913 - Agent Marilyn Graham	2/17/2017	2/17/2018	\$ 50,000.00

Prepared 7/25/2017
Karrie Crownover
Burnet County Treasurer