



THE COUNTY OF BURNET
Burnet, Texas 78611

THINKING OF SUBDIVIDING IN BURNET COUNTY?

KNOW THE RULES BEFORE YOU BEGIN.

All prospective developers should obtain copies of the subdivision, sanitation, and floodplain orders from the county clerk. These orders set forth the procedure and all required planning materials and engineering studies required for development of property in Burnet County. A copy of Texas Administrative Code 285 (more specifically 285.4 ©) may be obtained from the environmental services office if your development plans to use on-site sewage facilities. This lists the planning material required under state law that may not be referenced in the above county orders. A subdivision application may be obtained in the county clerk's office and must be completed before the preliminary plat hearing. You should work closely with the commissioner for the precinct in which the development is located. Should you have any questions, please contact your commissioner and set up a meeting with the county attorney and the director of environmental services to assure you are meeting all requirements.

**REQUEST FOR VARIANCE\EXEMPTION FROM
SUBDIVISION REGULATIONS**

DATE: _____

OWNER'S NAME: _____

OWNER'S MAILING ADDRESS: _____

PROPERTY DESCRIPTION: _____

REASON FOR: _____

A copy of my Deed with full metes and bounds description attached along with a survey or sketch of the property showing the boundaries of the lots, adjacent roads and adjacent property owners are attached hereto.

I hereby acknowledge that all lots will remain subject to the on-site wastewater rules and development permit requirements of the County.

Printed Name: _____

STATE OF TEXAS
COUNTY OF BURNET

This instrument was sworn to before me on the ____ day of _____, 200__.

Notary Public, State of Texas

COMMITTEE ACTION: _____

Date: _____

COURT ACTION: _____

Date: _____



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SUBDIVISION APPLICATION

A completed application must be received by Burnet County 30 days prior to any scheduling of preliminary plat hearings in Commissioner's Court. The application should be completed in all applicable aspects and contain the required signatures from the respective entities concerned. It is the responsibility of the developer to obtain a current set of development regulations from the County Clerk's office and to provide all materials and to follow all guidelines contained therein. Any construction of roads or improvements for proposed development prior to approval from the Burnet County Commissioner's Court are at the developer's own risk.

PROPOSED NAME OF SUBDIVISION: _____

PUBLIC SUBDIVISION: _____ PRIVATE SUBDIVISION: _____

NAME OF PROPERTY OWNER: _____

ADDRESS: _____

TELEPHONE NUMBER: _____

NAME OF APPLICANT: _____

ADDRESS: _____

TELEPHONE NUMBER _____

CONTACT PERSON TO APPEAR IN COMMISSIONER'S COURT

NAME: _____

ADDRESS: _____

TELEPHONE NUMBER: _____

PROPOSED DEVELOPMENT LOCATION

ADDRESS: _____

LEGAL DESCRIPTION: _____

CURRENT LAND AREA IN ACRES: _____ CITY ETJ: _____

TOTAL ACREAGE OF DEVELOPMENT: _____

TOTAL ACREAGE OF LOTS: _____

LOT USE- RESIDENTIAL: _____ COMMERCIAL/INDUSTRIAL: _____

TOTAL NUMBER OF LOTS: _____ AVERAGE SIZE OF LOTS: _____

NUMBER OF LOTS < 1 ACRE _____ 1-2 ACRES _____ 2-5 ACRES _____

5-10 ACRES _____ >10 ACRES _____

ROAD FRONT: COUNTY: _____ STATE: _____ PRIVATE _____

ESTIMATED/PROPOSED COST OF ALL INFRASTRUCTURE: _____

WATER SUPPLY

EXISTING WATER SUPPLY CORP. _____

NEW/CREATED WATER SUPPLY CORP. _____

PRIVATE WELLS: _____

SEWAGE DISPOSAL

OSSF _____ CLASS 1 PERMITTED _____ PUBLIC SEWER _____

UTILITY CHECKLIST

ELECTRIC UTILITY: _____ SERVICE IS AVAILABLE: _____

SIGNATURE: _____ TITLE: _____

TELEPHONE UTILITY: _____ SERVICE IS AVAILABLE: _____

SIGNATURE: _____ TITLE: _____

WATER UTILITY: _____ SERVICE IS AVAILABLE: _____

SIGNATURE: _____ TITLE: _____

SEWER UTILITY: _____ SERVICE IS AVAILABLE: _____

SIGNATURE: _____ TITLE: _____

TEXAS DEPARTMENT OF TRANSPORTATION (line of sight on state maintained road)

SIGNATURE: _____ TITLE: _____

STREET/ROAD NAME APPROVAL (County 911 Coordinator)

SIGNATURE: _____ DATE: _____

APPLICANT'S ACKNOWLEDEMENT:

Incomplete applications or a lack of planning materials required will delay the scheduling of hearings for development property. It is the applicant's responsibility to assure all required conditions are met prior to scheduling any preliminary or final plat hearings. Burnet County will have 30 days to review all applications and supplied planning materials and must be granted access to proposed development property to ensure adequate review of materials. Any request for additional planning material or material not supplied in the original submittal will be done by certified mail and the review period of 30 days will begin again when the requested material is received by the proper county official.

APPLICANT'S SIGNATURE: _____ DATE: _____