

JOB POSTING **(Open until Filled)**

Position Title: Juvenile Probation Officer

Salary: \$26,400 uncertified; \$28,000 certified Juvenile Probation Officer (commensurate with experience)

Deadline: Until Filled

Essential Job Functions:

Supervises and counsels with juveniles, their families and others involved when the juveniles are accused and or adjudicated of criminal activity or their conduct indicates a need of supervision. Home and school visits required. Court preparation and testimony. Serves as liaison between law enforcement agencies, social services agencies, and local school districts. Develops case plans for juveniles and families. May be required to physically restrain and/or take child into custody.

Qualification Requirements:

Education and experience equivalent to a bachelor's degree in one of the social or behavioral sciences of a related field and one year of social service activities, plus one year of casework experience consisting of case management responsibilities i.e. an eligible for certification as a Juvenile Probation Officer within six months of hire or transfer date and meet standard performance requirements. Must have valid Texas driver license, reliable transportation and liability insurance.

Preferred:

Bilingual in English/Spanish

Hours:

Fulltime, Monday-Friday, some evening/weekend work.

Work site:

33rd and 424th Judicial District Juvenile Probation Department
(may vary office locations)

BACKGROUND CHECK REQUIRED

Applications may be obtained via the website: <http://www.burnetcountytexas.org> or can be picked up at Burnet County Courthouse, 220 S. Pierce, Burnet, Texas.

Please return application to:

Burnet County Human Resources
133 E. Jackson
Burnet, Texas 78611
or FAX to 512.715.5259

RESUMES WILL ONLY BE CONSIDERED ALONG WITH A COMPLETED EMPLOYMENT APPLICATION