

State Planning Standards Checklist for Annex A, Warning

Jurisdiction(s): Burnet County

Annex Date: June 01, 2017 **Date of most recent change, if any:** N/A

(The date which appears on the signature page)

Note: The annex will be considered Deficient if the *italicized* standards are not met.

This Annex shall:	Section/paragraph
I. Authority	
A-1. Identify local, state, and federal legal authorities pertinent to the subject of the annex in addition to those cited in the basic Plan.	I
II. Purpose	
A-2. Include a purpose statement that describes the reason for development of the annex.	II
III. Explanation of Terms	
A-3. Explain and/or define terms and acronyms used in the annex.	III
IV. Situation & Assumptions	
A-4. <i>Include a situation statement related to the subject of the annex.</i>	IV.A
A-5. <i>Include a list of assumptions used in planning to provide warning and emergency instructions to the public.</i>	IV.B
V. Concept of Operations	
A-6. <i>Describe the local concept of operations for emergency warning.</i>	V.A
A-7. <i>Describe methods by which warnings are received by the local warning point.</i>	V.B Appendix 2, para 1
A-8. <i>Indicate which local officials will be notified of emergency situations and how such notification will be made. Complete all information requested on the Appendix 1 matrix.</i>	V.C Appendix 1
A-9. <i>Describe how warnings and emergency instructions will be disseminated to the public.</i>	V.D-E Appendix 2, para 3
A-10. <i>Outline requirements for warning other governments and agencies that may be affected by a local emergency situation.</i>	V.F
A-11. <i>Describe how local warning systems will be tested.</i>	Appendix 2, para 4
A-12. <i>Include a list of actions by phases of emergency management to be taken to ensure warning capability during emergency situations.</i>	V.G
VI. Organization & Assignment of Responsibilities	
A-13. <i>Describe the organization that will be used to provide warning during emergency situations.</i>	VI.A
A-14. <i>Include a listing by organization and/or position of the responsibilities for various tasks related to the warning function.</i>	VI.B
VII. Direction & Control	
A-15. <i>Describe how warning activities will be directed and controlled.</i>	VII.A
A-16. <i>Indicate the line of succession for the individual who has primary responsibility for the warning function.</i>	VII.B

VIII. Readiness Levels		
A-17. Describe emergency actions relating to the warning functions to be taken at various readiness levels.		VIII
IX. Administration & Support		
A-18. Outline policies relating to record keeping for the warning function.		IX.A
A-19. Outline policies relating to maintenance of warning equipment.		IX.B
X. Annex Development & Maintenance		
A-20. Specify the individual(s) by position responsible for developing and maintaining the annex.		X.A
A-21. Make reference to the schedule for review and update of annexes contained in section X of the Basic Plan.		X.B
XI. References		
A-22. List references pertinent to the content of the annex not listed in the Basic Plan.		XI
Other		
A-23. Describe national warning messages and include procedures for handling such messages.		Appendix 3
A-24. Describe how locally developed warning messages will be disseminated to the public using the EAS.		Appendix 4
A-25. Include pre-scripted warning and public instruction messages for likely local hazards.		Appendix 5
A-26. Include a map showing the location of elements of the local outdoor warning system, if one exists.		Appendix 6

FOR LOCAL GOVERNMENT USE	Signature	Date
This Checklist Completed By	<i>Jimmy L. Barho</i>	06/01/2017

FOR DEM USE	Initials	Date
DEM District Coordinator Review		
DEM Preparedness Section Processing		