

State Planning Standards Checklist for Annex E, Evacuation

Jurisdiction(s): Burnet County
Annex Date: June 01, 2017 **Date of most recent change, if any:** N/A
 (The date which appears on the signature page)

Note: The annex will be considered Deficient if the *italicized* standards are not met.

This Annex shall:	Section/paragraph
I. Authority	
E-1. Identify local, state, and federal legal authorities pertinent to the subject of the annex, in addition to those cited in the basic plan.	I
II. Purpose	
E-2. Include a purpose statement that describes the reason for development of the annex.	II
III. Explanation of Terms	
E-3. Define terms and explain acronyms and abbreviations used in the annex.	III
IV. Situation & Assumptions	
<i>E-4. Include a situation statement related to the subject of the annex.</i>	IV.A
<i>E-5. Include a list of assumptions used in planning for emergency evacuation.</i>	IV.B
V. Concept of Operations	
<i>E-7. Outline factors to be considered in evacuation decision-making.</i>	V.B
<i>E-8. Describe potential evacuation areas and hazard-specific planning for those areas, referencing appropriate portions of the plan.</i>	V.C
<i>E-9. Indicate how transportation will be provided for those individuals and facilities that need it during an evacuation.</i>	V.D
<i>E-10. Explain how evacuation warnings and evacuation-related public information will be provided to individuals and special facilities.</i>	V.F
<i>E-11. Outline considerations for the evacuation of special needs facilities and special needs population.</i>	V.G
<i>E-12. Provide guidance for handling evacuees with pets.</i>	V.H
<i>E-13. Outline requirements for securing evacuated areas.</i>	V.I
<i>E-14. Provide guidance for the return of evacuees and indicate who shall authorize re-entry into evacuated areas.</i>	V.J
<i>E-15. Include a list of actions pertinent to the evacuation function by phases of emergency management.</i>	V.K
VI. Organization & Assignment of Responsibilities	
<i>E-16. Indicate how the jurisdiction will be organized to carry out evacuations.</i>	VI.A
<i>E-17. Include a listing of the responsibilities for evacuation tasks assigned to local officials, departments, and agencies.</i>	VI.B
VII. Direction & Control	
<i>E-18. Identify by position the individual(s) with the authority to order an evacuation and direct and control evacuation operations.</i>	VII.A
VIII. Readiness Levels	
<i>E-19. Describe actions to be taken at various readiness levels.</i>	VIII

IX. Administration & Support	
E-20. <i>Outline policies on reporting and the maintenance of records of emergency operations.</i>	IX.A-B
E-21. Provide for a post-incident review of emergency operations involving large-scale evacuations.	IX.D
X. Annex Development & Maintenance	
E-22. Specify the individual(s) by position responsible for developing and maintaining the annex.	X.A
E-23. Make reference to the schedule for review and update of annexes contained in the section X of the basic plan.	X.B
XI. References	
E-24. Identify references pertinent to the content of the annex.	XI
Other	
E-25. <i>Include a general evacuation checklist.</i>	Appendix 1
E-26. <i>Describe potential major evacuation areas indicating the population of such areas and evacuation routes from them. Include a map depicting those evacuation routes.</i>	Appendix 2
E-27. <i>Include detailed planning for hurricane evacuation. (Required only for jurisdictions located in a hurricane risk area)</i> <ul style="list-style-type: none"> • <i>Provides an estimate of hurricane evacuees.</i> • <i>Includes provisions for transportation of evacuees without vehicles.</i> 	Appendix 3

FOR LOCAL GOVERNMENT USE	Signature	Date
This Checklist Completed By	<i>Jimmy L. Barho</i>	06/01/2017

FOR DEM USE	Initials	Date
DEM District Coordinator Review		
DEM Preparedness Section Processing		