

State Planning Standards Checklist for Annex K, Public Works & Engineering

Jurisdiction(s): Burnet County

Annex Date: June 01, 2017 **Date of most recent change, if any:** N/A

(The date which appears on the signature page)

Note: The annex will be considered Deficient if the *italicized* standards are not met.

This Annex shall:	Section/paragraph
I. Authority	
K-1. Identify local, state, and federal legal authorities pertinent to the subject of the annex in addition to those cited in the basic Plan.	I
II. Purpose	
K-2. Include a purpose statement that describes the reason for development of the annex.	II
III. Explanation of Terms	
K-3. Explain and/or define terms and acronyms used in the annex.	III
IV. Situation & Assumptions	
<i>K-4. Include a situation statement related to the subject of the annex.</i>	IV.A
<i>K-5. Include a list of assumptions used in planning for emergency public works & engineering operations.</i>	IV.B
V. Concept of Operations	
<i>K-6. Describe the local concept of operations for emergency public works & engineering operations.</i>	V.A
<i>K-7. Explain the role of public works & engineering elements in pre-emergency resource protection.</i>	V.B
<i>K-8. Explain the role of public works & engineering elements in post-emergency damage assessment.</i>	V.D
<i>K-9. Describe the role of public works & engineering elements in debris management.</i>	Appendix 2
<i>K-10. Explain the role of public works & engineering elements in repairing and restoring government facilities and infrastructure.</i>	V.F
<i>K-11. Include a list of actions by phases of emergency management to be taken to insure an adequate public works & engineering capability during emergency situations</i>	V.G
VI. Organization & Assignment of Responsibilities	
<i>K-12. Describe the emergency organization that will carry out the public works & engineering function, in accordance with NIMS/NRP, during emergencies.</i>	VI.A
<i>K-13. Include a listing by organization and/or position of the responsibilities for public works & engineering tasks during emergencies.</i>	VI.B
VII. Direction & Control	
<i>K-14. Describe how public works & engineering efforts in support of emergency operations will be directed and controlled, all in accordance with NIMS.</i>	VII.A-G

K-15. Indicate the line of succession for key public works & engineering personnel.	VII.H
VIII. Readiness Levels	
K-16. Describe emergency actions relating to public works & engineering to be taken at various readiness levels.	VIII
IX. Administration & Support	
K-17. Outline policies relating to management of public works & engineering resources.	IX.A
K-18. Describe public works & engineering communication systems.	IX.B & Appendix 1
K-19. Make reference to a list of key local facilities having general priority for protection, repair, and restoration	IX.C
K-20. Outline policies relating to reporting and record keeping.	IX.D & E
X. Annex Development & Maintenance	
K-21. Specify the individual(s) by position responsible for developing and maintaining the annex.	X.A
K-22. Make reference to the schedule for review and update of annexes contained in Section X of the Basic Plan.	X.B
XI. References	
K-23. List references pertinent to the content of the annex not listed in the Basic Plan.	XI
Other	
K-24. Describe the general concept of operations for debris management.	Appendix 2, Section 4
K-25. Describe the local organization for debris management.	Appendix 2, Section 5
K-26. Include a sample debris removal access agreement.	Appendix 2, Atch 1
K-27. List local landfills and potential temporary debris storage and reduction sites.	Appendix 2, Atch 2
K-28. Include methods for estimating debris or make reference to methodologies located in another document.	Appendix 2, Atch 3

FOR LOCAL GOVERNMENT USE		Signature	Date
This Checklist Completed By	<i>Jimmy L. Barbo</i>		06/01/2017

FOR DEM USE	Initials	Date
DEM District Coordinator Review		
DEM Preparedness Section Processing		