

State Planning Standards Checklist for Annex L, Utilities

Jurisdiction(s): Burnet County

Annex Date: June 01, 2017 **Date of most recent change, if any:** N/A

(The date which appears on the signature page)

Note: The annex will be considered Deficient if the *italicized* standards are not met.

This Annex shall:	Section/paragraph
I. Authority	
L-1. Identify local, state, and federal legal authorities pertinent to the subject of the annex in addition to those cited in the basic Plan.	I
II. Purpose	
L-2. Include a purpose statement that describes the reason for development of the annex.	II
III. Explanation of Terms	
L-3. Explain and/or define terms and acronyms used in the annex.	III
IV. Situation & Assumptions	
<i>L-4. Include a situation statement related to the subject of the annex.</i>	IV.A
<i>L-5. Include a list of assumptions used in planning for utilities during emergency situations.</i>	IV.B
V. Concept of Operations	
<i>L-6. Describe the how the jurisdiction plans to deal with major utility outages that threaten public health and safety.</i>	V.A,B
<i>L-7. Explain how the jurisdiction plans to facilitate the response of utilities to major emergency situations.</i>	V.C
<i>L-8. Describe actions that may be taken to preserve or protect utility capabilities.</i>	V.D
<i>L-9. Describe the role of utilities in providing support for local government emergency response and recovery operations.</i>	V.E,F
<i>L-10. Describe emergency public information activities appropriate for major utility outages that affect the public.</i>	V.G
<i>L-11. Include a list of actions by phases of emergency management to be taken to insure adequate utilities during emergencies.</i>	V.H
VI. Organization & Assignment of Responsibilities	
<i>L-12. Describe the emergency organization that will provide utility support during emergencies.</i>	VI.A
<i>L-13. Include a listing by organization and/or position of the responsibilities for utility support during emergencies.</i>	VI.B
VII. Direction & Control	
<i>L-14. Describe how utility support of will be directed, controlled, and coordinated during emergencies.</i>	VII.A-D
<i>L-15. Indicate the line of succession for key personnel responsible for coordinating utility support during emergencies.</i>	VII.E

VIII. Readiness Levels	
L-16. Describe emergency actions relating to utilities to be taken at various readiness levels.	VIII
IX. Administration & Support	
L-17. Outline general policies for the use of resources to repair and reconstruct damaged utilities.	IX.A
L-18. Describe coordination requirements for the utilities function.	IX.B
L-19. Include a list of critical local facilities having priority for restoration of utilities during emergencies.	IX.C Appendix 2
L-20. Outline reporting requirements relating to the utilities function.	IX.D
L-21. Outline record-keeping requirements relating to the utilities function.	IX.E
X. Annex Development & Maintenance	
L-22. Specify the individual(s) by position responsible for developing and maintaining the annex.	X.A
L-23. Make reference to the schedule for review and update of annexes contained in Section X of the Basic Plan.	X.B
XI. References	
L-24. List references pertinent to the content of the annex not listed in the Basic Plan.	XI
Other	
L-25. Identify utilities serving the local area; indicate the areas and number of customers served. Where more than one provider furnishes the same type of utility service to the local area, provide a map showing the area served by each provider.	Appendix 1
L-26. Provide a form to identify existing backup generator resources and additional generators that may be needed during a power outage.	Appendix 3

FOR LOCAL GOVERNMENT USE		Signature	Date
This Checklist Completed By	<i>Jimmy L. Barho</i>		06/01/2017

FOR DEM USE	Initials	Date
DEM District Coordinator Review		
DEM Preparedness Section Processing		