

**State Planning Standards Checklist for Annex M, Resource Management**

**Jurisdiction(s):** Burnet County

**Annex Date:** June 06, 2017 **Date of most recent change, if any:** N/A

(The date which appears on the signature page)

**Note:** The annex will be considered Deficient if the *italicized* standards are not met.

<b>This Annex shall:</b>	<b>Section/paragraph</b>
<b>I. Authority</b>	
M-1. Identify local, state, and federal legal authorities pertinent to the subject of the annex in addition to those cited in the Basic Plan.	I
<b>II. Purpose</b>	
M-2. Include a purpose statement that describes the reason for development of the annex.	II
<b>III. Explanation of Terms</b>	
M-3 Explain or define terms, acronyms, and abbreviations used in the annex.	III
<b>IV. Situation &amp; Assumptions</b>	
<i>M-4. Include a situation statement related to the subject of the annex.</i>	IV.A
<i>M-5. Include a list of assumptions used in planning for resource management during emergency situations.</i>	IV.B
<b>V. Concept of Operations</b>	
<i>M-6. Outline general guidelines, pursuant to NIMS, for resource management during emergency situations.</i>	V.A
<i>M-7. Describe the local concept of operations for emergency resource management.</i>	V.B
<i>M-8. Make reference to and include a form to be used by local officials to request resources during emergency situations.</i>	V.B.2 Appendix 2
<i>M-9. Include a list of actions by phases of emergency management to be taken to ensure adequate resource management during emergency situations.</i>	V.C
<b>VI. Organization &amp; Assignment of Responsibilities</b>	
<i>M-10. Describe and/or depict the organization that will carry out the resource management function during emergency situations.</i>	VI.A
<i>M-11. Include a listing by organization or position of the responsibilities for resource management tasks during emergency situations.</i>	VI.B
<b>VII. Direction &amp; Control</b>	
<i>M-12. Describe how the emergency resource management function will be directed and controlled.</i>	VII.A
<i>M-13. Indicate the line of succession for key resource management personnel.</i>	VII.B
<b>VIII. Readiness Levels</b>	
<i>M-14. Describe resource management actions to be taken at various readiness levels.</i>	VIII.

<b>IX. Administration &amp; Support</b>	
M-15. Provide guidance regarding the maintenance and preservation of records.	IX.A-B
M-16. Outline policies on training for resource management personnel.	IX.C
M-17. Include a NIMS compliant inventory of local emergency resources or make reference to a computerized inventory maintained elsewhere.	IX.D.1 Appendix 3
M-18. Include planning factors for essential disaster supplies and a list of sources for those supplies.	IX.D.2 Appendix 1
<b>X. Annex Development &amp; Maintenance</b>	
M-19. Specify the individual(s) by position responsible for developing and maintaining the annex.	X.A
M-20. Make reference to the schedule for review and update of annexes included in the Basic Plan.	X.B
<b>XI. References</b>	
M-21. Identify references pertinent to the content of the annex.	XI

FOR LOCAL GOVERNMENT USE	Signature	Date
This Checklist Completed By	<i>Jimmy L. Barho</i>	06/01/2017

FOR DEM USE	Initials	Date
DEM District Coordinator Review		
DEM Preparedness Section Processing		