

State Planning Standards Checklist for Annex Q, Hazardous Materials & Oil Spill Response

Jurisdiction Name **Burnet County**

Annex Date: June 01, 2017 Date of most recent change, if any: N/A

(As indicated on signature page)

Note: The annex will be considered deficient if the *italicized* standards are not met.

This Annex shall:		Section/paragraph
I. Authority		
Q-1.	Identify local, state, and federal legal authorities pertinent to the subject of the annex, in addition to those listed in the Basic Plan.	I.
II. Purpose		
Q-2.	Include a purpose statement that describes the reason for development of the annex.	II.
III. Explanation of Terms		
Q-3.	List, explain, or define terms, acronyms and abbreviations used in the annex.	III.
IV. Situation and Assumptions		
Q-4.	<i>Include a situation statement related to the subject of the annex.</i>	IV.A
Q-5.	<i>Provide a summary of local capabilities and limitations with respect to hazmat incident response.</i>	IV.A.2
Q-6.	<i>Identify facilities (special needs facilities, Critical Infrastructure/Key Resources (CI/KR), and population concentrations) that may be vulnerable to a Hazmat incident due to their proximity to regulated facilities or a Hazmat transportation route. Include a map of these facilities.</i>	IV.A.4 Appendix 5
Q-7.	<i>Identify local regulated facilities and primary hazard(s) at such facilities. Include a map of these facilities.</i>	IV.A.5 Appendix 6
Q-8.	<i>Identify local transportation routes for hazardous materials, including any approved hazardous cargo routes. Include a map of these routes.</i>	IV.A.6 Appendix 7
Q-9.	<i>Identify evacuation routes from risk areas surrounding regulated facilities.</i>	IV.A.7 Appendix 8
Q-10.	<i>Identify a list of assumptions used for Hazmat planning.</i>	IV.B
V. Concept of Operations		
Q-11.	<i>Describe the actions taken to prevent and prepare for a Hazmat incident.</i>	V.A & B
Q-12.	<i>Include a Hazmat incident classification scheme.</i>	V.C.1
Q-13.	<i>Describe procedures for receiving timely reports for Hazmat incidents and include a format for receiving and disseminating essential information regarding a Hazmat incident.</i>	V.C.2 Appendix 2
Q-14.	<i>Describe methods for determining the area or population affected by a Hazmat release.</i>	V.C.4.e
Q-15.	<i>Describe methods to determine appropriate protective actions for the public in the event of a Hazmat incident.</i>	Appendix 4
Q-16.	<i>Describe procedures for warning the public of a Hazmat incident and communicating appropriate protective actions.</i>	V.C.4.e.3
Q-17.	<i>Describe obligations of the responsible party and of local government in the recovery from a significant Hazmat incident</i>	V.D

This Annex shall:	Section/paragraph
VI. Organization & Assignment of Responsibilities	
Q-18. Describe the emergency organization that will be employed to respond to Hazmat and oil spill incidents.	VI.A
Q-19. Designate and describe responsibilities of the community emergency coordinator required by the EPCRA.	VI.B.1
Q-20. Outline Hazmat response actions to be carried out by the Incident Commander (IC), other individuals, departments, and agencies.	VI.B.2-8 Appendix 1
Q-21. Outline response actions expected of regulated facilities and Hazmat transporters.	VI.B.9
Q-22. Outline responsibilities of state and federal response agencies.	VI.B.10 & 11
VII. Direction & Control	
Q-23. Identify the individual/agency responsible for providing direction and control for the emergency response to a Hazmat incident.	VII.A.1
Q-24. Describe the interface between the IC and the Emergency Operations Center (EOC).	VII.A.2
VIII. Readiness Levels	
Q-25. Identify actions to be taken at various readiness levels.	VIII.
IX. Administration & Support	
Q-26. Refer to a list of Hazmat response resources contained in this annex or elsewhere in the jurisdiction's emergency management plan.	IX.C
Q-27. Outline requirements for a post-incident review of major Hazmat or oil spill response operations.	IX.E
Q-28. Describe who is responsible for ensuring emergency responders receive specialized Hazmat training and are equipped with personal protective equipment (PPE) appropriate to their responsibilities.	IX.F & G
Q-29. Describe methods and schedules for exercising this annex.	IX.H
X. Annex Development & Maintenance	
Q-30. Identify the individual by position responsible for developing and maintaining the annex.	X.A
Q-31. Make reference to the schedule for review and update of annexes contained in Section X of the Basic Plan.	X.B
XI. References	
Q-32. Identify additional local, state, and federal references pertinent to the subject of this annex not already listed in the Basic Plan.	XI.

FOR LOCAL GOVERNMENT USE	Signature	Date
This Checklist Completed By	<i>Jimmy L. Barho</i>	06/01/2017

FOR DEM USE	Initials	Date
DEM District Coordinator Review		
DEM Preparedness Section Processing		