

**State Planning Standards Checklist for Annex U, Legal**

**Jurisdiction(s):** Burnet County

**Annex Date:** June 01, 2017 **Date of most recent change, if any:** N/A

(The date which appears on the signature page)

**Note:** The annex will be considered Deficient if the *italicized* standards are not met.

<b>This Annex shall:</b>	<b>Section/paragraph</b>
I. Authority	
U-1. Identify local, state, and federal legal authorities pertinent to the subject of the annex, in addition to those cited in the basic plan.	I.
II. Purpose	
U-2. Include a purpose statement that describes the reason for development of the annex.	II.
III. Explanation of Terms	
U-3 Explain and/or define terms and acronyms used in the annex.	III.
IV. Situation & Assumptions	
<i>U-4. Include a situation statement related to the subject of the annex or refer to the general situation information contained in the basic plan.</i>	IV.A
<i>U-5. Include a list of assumptions used in planning for legal services during emergency situations.</i>	IV.B
V. Concept of Operations	
<i>U-6. Outline the process for requesting an emergency declaration by the Governor for a local emergency situation.</i>	V.A.1
<i>U-7 Outline the process for issuing, extending, and terminating a local disaster declaration.</i>	V.A.2.a, c
<i>U-8. Outline the process for invoking the emergency powers of the chief elected official of the jurisdiction during a disaster.</i>	V.A.2.b
<i>U-9 Include a list of actions by phases of emergency management to be taken to ensure adequate legal services during emergency situations.</i>	V.B
VI. Organization & Assignment of Responsibilities	
<i>U-10. Describe or depict the legal services organization that will support the jurisdiction during emergency situations.</i>	VI.A
<i>U-11. Include a listing by organization and/or position of the legal service tasks to be performed.</i>	VI.B
VII. Direction & Control	
<i>U-12. Identify by position the individual who will oversee the provision of legal services during emergency situations.</i>	VII.A
VIII. Readiness Levels	
<i>U-13. Describe actions to be taken at various readiness levels.</i>	VIII
IX. Administration & Support	
U-14. Include policies on maintaining/preserving records and training.	IX
X. Annex Development & Maintenance	
U-15. Specify the individual(s) by position responsible for developing and maintaining the annex.	X.A

XI. References	
U-16. Identifies references pertinent to the content of the annex.	XI
Other	
U-17. <i>Includes sample documents for requesting an emergency declaration, issuing, extending or terminating a disaster declaration, and invoking emergency powers.</i>	Appendices 1-5
U-18. <i>Includes sample documents for prohibiting or restricting outdoor burning during periods of high wildfire threat (county and interjurisdictional plans only).</i>	Appendices 6-7

FOR LOCAL GOVERNMENT USE	Signature	Date
This Checklist Completed By	<i>Jimmy L. Barho</i>	06/01/2017

FOR GDEM USE	Initials	Date
DEM District Coordinator Review		
DEM Preparedness Section Processing		