

() - Phone
() - Fax

_____, 201__

To: _____

Re: Check No. _____, dated _____ in the amount of \$ _____.
Check No. _____, dated _____ in the amount of \$ _____.
Check No. _____, dated _____ in the amount of \$ _____.

Dear _____:

The above referenced check(s) has been returned by your bank.

This is a demand for payment in full for a check or order not paid because of a lack of funds or insufficient funds. If you fail to make payment in full of within ten (10) days after the date of receipt of this notice, the failure to pay creates a presumption for committing an offense, and this matter may be referred for criminal prosecution.

Therefore, you have ten (10) business days from receipt of this letter to present payment in the form of cash, money order, or cashier's check for the check(s) listed above or the matter will be referred to the Burnet County Attorney's Office for prosecution.

There will also be an additional \$30.00 charge for each returned check, please include this in your payment.

Sincerely,

AFFIDAVIT FOR WARRANT OF ARREST

MAKER OF THE CHECK: _____ **D.O.B.:** _____
Date of Check: _____ Check No.: _____ Check Amount: \$ _____
Check Writer's DL or ID No.: _____ Issuing State: _____

VICTIM
Business Name: _____ Phone No.: _____
Address: _____
Person accepting check: _____ Manager: _____
Property or service obtained: _____
Reason check returned: NSF Closed Account Stop Payment

My name is _____. I am over the age of eighteen years and competent to make this affidavit. I am employed by or own the business listed above and have the authority to make this affidavit on behalf of the business indicated above. I have good reason to believe and do believe that on the above listed date in Burnet County, Texas, that the check writer listed above committed the offense of theft/issuance of a bad check by then and there passing a check to the person named above in the amount listed above in exchange for the property or service listed above. The check was not postdated or a "hold" check and said check was believed to have been good at the time it was accepted. The check was presented to the bank for payment, was dishonored by the bank, and returned to say business marked as indicated above. Because of the above information, I request that a Warrant of Arrest be issued for the check writer in accordance with the law.

These statements and the facts set out above are true and correct and I have personal knowledge of them.

Affiant's Printed Name

Affiant's Signature

SUBSCRIBED AND SWORN before me on this the ____ day of _____, 20 ____.

Notary Public, State of Texas