

**The Board of Directors
will meet in regular session
Monday – May 22, 2017 at 6:30 pm
SH Reed Memorial Bldg.
402 E. Jackson St
Burnet, TX 78611**

AGENDA

A. Welcome:

Karen Hardin

- a. Call to Order/Establishment of Quorum
 - i. Introduction of guests

B. Public Comment:

C. Standard Action Items:

Karen Hardin

- a. Approve Head Start February & March 2017 Credit Card Transactions
- b. Approve February/March 2017 agency BBVA Credit Card transactions
- c. Approve minutes from the March 27, 2017 Board Meeting
- d. Accept minutes from the March 14, 2017 Development Committee meeting
- e. Accept minutes from the April 5, 2017 Executive Committee meeting
- f. Accept minutes from the May 5, 2017 Executive Committee meeting
- g. Accept minutes from the March 08, 2017 Governance Committee meeting
- h. Accept minutes from the April 13, 2017 Personnel Committee meeting
- i. Accept minutes from the March 14, 2017 Program Committee meeting
- j. Accept minutes from the April 18, 2017 Program Committee meeting
- k. Accept minutes from the March 08, 2017 Property Committee meeting
- l. Accept minutes from the April 12, 2017 Property Committee meeting
- m. Accept minutes from the May 1, 2017 Williamson Co Fundraising Committee meeting

D. Committee Reports:

a. **Finance Committee**

Flo Ellis

- i. Hear updates on the Finance Committee

b. **Governance Committee**

Kathy Nicholl

- i. Discuss, consider, and take appropriate action on new Board member: Kimberly Cruz
- ii. Hear updates on the Board Retreat on June 29
- iii. Hear updates from the Governance Committee

c. **Development Committee**

Kathy Nicholl

- i. Hear updates from the Development Committee

d. **Program Committee Reports**

Gordon Pierce
Charlene Burgess

- i. Discuss, consider and take appropriate action on Head Start Self-Assessment
- ii. Discuss, consider and take appropriate action Program Improvement Plan
- iii. Discuss, consider and take appropriate action on the Training and Technical Assistance Plan
- iv. Hear program updates from Community Services
- v. Hear program updates from Meals on Wheels
- vi. Hear program updates from Head Start
- vii. Hear updates from the Program Committee

Denise Schilli
Denise Schilli
Charlene Burgess

e. **Property Committee**

Lenwood Nelson

- i. Hear updates on East Williamson County (Taylor) project
- ii. Hear updates on the OWBC maintenance report

Noel Bernal / Staff
Gordon Pierce

f. **Personnel Committee**

- i. Accept and acknowledge receipt of the HR Dashboard report Apr thru May 2017
- ii. Hear updates from the Personnel Committee

Susie Rodgers

E. Executive Director's Report:

- i. Hear updates on the Single Audit RFP
- ii. Hear United Way Presentation details
- iii. Hear updates on Bridgepoint financial services
- iv. Hear updates ED and CFO candidate searches - May 31st Interviews
- v. Consider special meeting dates for Board selection of ED Candidates
- vi. Hear updates on Cedar Ridge

Gordon Pierce

F. Chair's Report / Previous Agenda Items:

Karen Hardin

G. Adjourn meeting:

Karen Hardin

"The Opportunities of Williamson Burnet Counties Board of Directors reserves the right to adjourn in to Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, but not limited to, Sections: 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Code including, but not limited to, Section 321.3022 (Sales Tax Information)."

POSTED

**Janet Parker
Burnet County Clerk**

By Shelley Demarest at 4:45 pm, May 17, 2017