

EMPLOYMENT NOTICE

JOB TITLE: MAINTENANCE TECHNICIAN
DEPARTMENT: BURNET COUNTY MAINTENANCE
LOCATION: BURNET COUNTY
SALARY: GROUP 60 (\$14.68 - \$19.08)

GENERAL STATEMENT OF DUTIES:

This position under the direction of the maintenance supervisor performs a variety of routine and complex, technical work in analyzing various components of the overall maintenance of Burnet County facilities and property.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Must have a good working knowledge of HVAC, electrical and plumbing a current license in any of the mentioned trades is a plus.

ACCEPTABLE EXPERIENCE AND TRAINING:

High school graduate or its equivalent plus 2 year experience in building maintenance or a journeyman level license in HVAC, Plumbing or Electrical.

CERTIFICATE AND LICENSE REQUIREMENTS:

Must have a Class C drivers license and a TCOLE Jailers License is preferred.

EQUAL EMPLOYMENT OPPORTUNITY:

Burnet County complies with all State and Federal laws re: non-discrimination against any person in job structuring, recruitment, examinations, election, appointment, placement, training, upward mobility, discipline, or any other aspect of personnel administration based upon race, age, religion, color, disability, national origin, sex, political affiliation or belief, or any other non-merit factor. Personnel decisions shall be made on the basis of occupational qualifications and job-related factors such as skill, knowledge, education, experience, and ability to perform specific jobs.

APPLICATIONS:

Each applicant is required to submit an application for employment with pertinent information regarding training and experience. Application forms may be obtained between the hours of 8:00 a.m. and 5:00 p.m. from the Burnet County Courthouse, 220 S Pierce, Burnet, TX or at the Annex on the Square, 133 E. Jackson or downloaded at www.burnetcountytexas.org. Completed applications will be accepted in the Human Resources Office, located at the Annex across the street from the Courthouse.

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