

CORPORATE APPLICATION FOR
BURNET COUNTY BAIL BOND LICENSE

Circle one: ORIGINAL OR RENEWAL

LICENSE NUMBER: _____
(if Original leave blank)

The original application and 2 additional paper copies of the full application packet shall be mailed or hand delivered to the Bail Bond Board Secretary; and a copy of the completed application shall be emailed to the Bail Bond Board Secretary.

INCOMPLETE APPLICATIONS WILL BE DENIED LICENSURE

CHECKLIST OF DOCUMENTS REQUIRED AT TIME OF SUBMISSION
FOR APPLICATION TO BE CONSIDERED BY THE BOARD

- _____ Original Application
- _____ 2 copies of Application Packet
- _____ Emailed Copy to Bail Bond Board Secretary: bailbondboard@burnetcountytexas.org
- _____ \$500.00 application fee made payable to: "Burnet County Bail Bond Board"
- _____ Exhibit A: Copy of Certificate of Authority to Do Business
- _____ Exhibit B: Copy of Financial Statement
- _____ Exhibit C: Copy of Assumed Name Certificate
- _____ Exhibit D: Assignment of Security – 3 pages
- _____ Exhibit E: Power of Attorney
- _____ Exhibit F: Statement of Licensure in Another County
- _____ Exhibit G: Final Judgments
- _____ Exhibit H: Statement of Denial, Suspension or Revocation
- _____ Exhibit I: Applicant's Statement of Prior Employment
- _____ Exhibit J: Applicant's Statement of Continuing Education
- _____ Exhibit K: Letter of Reference – 3 pages
- _____ Exhibit L: Photograph of Agent
- _____ Exhibit M: Fingerprints of Agent
- _____ Exhibit N: Agent's Statement of Licensure in Another County
- _____ Exhibit O: Agent's Final Judgments
- _____ Exhibit P: Agent's Pending Judgments
- _____ Exhibit Q: Agent's Statement of Civil Litigation
- _____ Exhibit R: Agent's Statement of Denial, Suspension or Revocation
- _____ Exhibit S: ID Card Application
- _____ Exhibit T: Letter and Receipt for Criminal History Request

CORPORATE APPLICATION FOR
BURNET COUNTY BAIL BOND LICENSE

SECTION 1
CORPORATION INFORMATION

Name of Corporation: _____

Address of Corporation: _____

Phone number: _____

The Corporation is chartered or admitted to do business in Texas. Yes No

The Corporation is qualified to write fidelity, guaranty, and surety bonds under the Texas Insurance Code. ***EXHIBIT "A"*** Yes No

I have attached a copy of the Financial Statement as required by the State Board of Insurance dated closest to one of the dates listed: ***EXHIBIT "B"*** Yes No

- Annual statements are due by March 1st of each year.
- Quarterly statements are due by: May 15-August 15 and November 15 of each year.

Corporation's registered agent for service of process in Texas:

Name: _____

Address: _____

Telephone: _____ Fax: _____

Email: _____

Name under which business will be conducted. If the business is an assumed name, attach a file marked copy of the Assumed Name certificate. **EXHIBIT "C"**

Address where business will be conducted: _____

Business Telephone: _____

Full name of Designated Agent: _____

Agent's Home Address: _____

Agent's Home Telephone: _____

Email _____

I intend to deposit with the County Treasurer cash or the cash value of certificate(s) of deposit or a cashier's check in the amount of: \$ _____ Yes No

SECTION 2

The Corporation will execute and provide an Assignment of Security for Bail Bond Collateral and a Financial Institution Acknowledgement in the form attached as **EXHIBIT "D" - 3 Pages** Yes No

SECTION 3

The corporation will comply with the Texas Occupations Code Chapter 1704 and the Local Rules of the Burnet County Bail Bond Board. Yes No

The Corporation has filed with the office of the Burnet County Clerk a power of attorney designating and authorizing the named agent of the Corporation to execute bail bonds. **EXHIBIT "E"** Yes No

This application is accompanied by a nonrefundable fee of \$500.00 Yes No

The Corporation is or has been licensed within the last 10 years under the Texas Occupation Code Section 1704 in another county. **EXHIBIT "F"** Yes No

The Corporation has attached a declaration stating that it has no final judgments executed by it as a surety or as an agent for a surety in any county that has been unpaid for more than 30 days and that arose directly or indirectly from any bail bond or a declaration detailing all final judgments that arose directly or indirectly from a bail bond executed by it as a surety or as an agent for a surety that remains unpaid for more than 30 days after issuance. **EXHIBIT "G"** Yes No

Has this Corporation ever been denied a bail bond surety license or had a license suspended or revoked in the State of Texas? **EXHIBIT "H"** Yes No

The undersigned officer of the named Corporation hereby certifies that he/she is authorized to make this application on behalf of said Corporation and that he/she has read this application and states that the information contained in this application is true and correct, without any material omissions, to the best of his/her knowledge.

Signature of Authorized Officer for Corporation

Date

Printed Name of Officer

Title of Officer

Name of Corporation

Agent / Affiant

Corporation Name

Date

SIGNED AND SWORN to before me on this _____ day of _____, 20____.

NOTARY PUBLIC, STATE OF TEXAS

**AGENT OF CORPORATION WHO WILL BE IN CHARGE OF
CORPORATE SURETY BUSINESS**

ELIGIBILITY REQUIREMENTS

I am a citizen of the United States.	Yes	No
I am a resident of the state of Texas.	Yes	No
I am at least 18 years of age.	Yes	No
I have been continuously employed by a person licensed under this chapter for at least one year and for not less than 30 hours per week, excluding annual leave, and have performed duties that encompass all phases of the bonding business. (APPLICANTS ARE EXEMPT FROM THIS THROUGH APRIL 2016) EXHIBIT "I"	Yes	No
I have completed at least eight hours of continuing legal education in criminal law courses or bail bond law courses that are approved by the State Bar of Texas and that are offered by an accredited institution of higher education in the State of Texas. EXHIBIT "J"	Yes	No
Since August 27, 1973, have you been finally convicted of a misdemeanor involving moral turpitude or a felony?	Yes	No
I authorize, allow, and permit the Burnet County Bail Bond Board to review my criminal history and confirm that since, August 27, 1973, I have not been finally convicted of a misdemeanor involving moral turpitude or a felony.	Yes	No

SECTION 1

Name of Applicant _____

Date of Birth _____

Home Address _____

Home Telephone _____

Name of Spouse (if applicable) _____

SECTION 2

I declare that I will comply with the Texas Occupations Code, Chapter 1704 and the Local Rules of the Burnet County Bail Bond Board.	Yes	No
I have attached letters of recommendation, each from a person who is reputable and has known me for at least three (3) years and states that I have a reputation for honesty, truthfulness, fair dealing and competency; and recommends that the Burnet County Bail Bond Board issue the license. EXHIBIT "K"	Yes	No
I have attached a photograph of myself. EXHIBIT "L"	Yes	No
I have attached my fingerprints. EXHIBIT "M"	Yes	No
I am or have been within the last 10 years licensed under Texas Occupations Code Section 1704 in another county. EXHIBIT "N"	Yes	No

I have attached my statement on final judgments on bail bonds. EXHIBIT "O"	Yes	No
I have attached my copies of any judgments pending against me on bail bonds. EXHIBIT "P"	Yes	No
I have attached my statement regarding civil litigation. EXHIBIT "Q"	Yes	No
I have attached my statement on denial, suspension or revoked bail bond license. EXHIBIT "R"	Yes	No
I have attached application for Identification Card. EXHIBIT "S"	Yes	No
I have attached copy of my receipt for Criminal History through DPS. EXHIBIT "T"	Yes	No

License Applicant Signature

Date

SIGNED AND SWORN to before me on this _____ day of _____, 20__.

NOTARY PUBLIC, STATE OF TEXAS

EXHIBIT "A"

Copy of Certificate of Authority to Do Business

EXHIBIT "B"

Copy of Financial Statement as required by State Board of Insurance

EXHIBIT "C"

Copy of Assumed Name Certificate

EXHIBIT "D"

ASSIGNMENT OF SECURITY FOR BAIL BOND COLLATERAL

TO: BURNET COUNTY TREASURER

FROM: _____, BAIL BOND LICENSE HOLDER

I, _____ (ASSIGNOR), hereby assign the SECURITY described below to the Treasurer of BURNET County, Texas (ASSIGNEE).

SECURITY: _____ (Attach copy)

FINANCIAL INSTITUTION: _____

PAYABLE TO: _____

FACE AMOUNT: _____

DATED: _____

MATURITY DATE: _____

In order to obtain a Bail Bond License in BURNET County, Texas and for the purpose of providing security for Bail Bonds written in BURNET County, Texas, which may accrue or be authorized under the law, the ASSIGNOR, for and on behalf of the Bail Bond License Holder in the name of the owner specified, assigns to the BURNET County Treasurer any and all right, title, claim and interest of whatever nature of ASSIGNOR in and to the SECURITY described above. The BURNET County Treasurer has no interest or entitlement to any interest or dividends arising from this agreement. All the interest or dividends should continue to be payable to the ASSIGNOR, and in this regard, SECURITY for the purpose of the Assignment shall mean the FACE AMOUNT (Principal) of the SECURITY (Principal) not the interest accruing on account of the SECURITY.

ASSIGNOR agrees that this assignment carries with it the right to any insurance on the SECURITY that may exist now, or in the future, and includes the right of the BURNET County Treasurer to negotiate, redeem, collect and withdraw at any time any part of the FACE AMOUNT of the SECURITY to be applied as payment to unpaid Final Judgment(s) of any forfeitures of bail bonds written in BURNET County, Texas. The right of the BURNET County Treasurer to apply the SECURITY by ASSIGNOR shall not be affected by a subsequent change in the trade name or business location of the person or entity on whose behalf this assignment is executed. The ASSIGNOR further agrees that the BURNET County Treasurer may, in its own discretion and at any time, transfer all or any part of the SECURITY into its own name to satisfy any unpaid Final Judgment(s), or portion thereof, of any forfeiture of bail bonds written in BURNET County, Texas. The BURNET County Treasurer is hereby appointed attorney-in-fact by ASSIGNOR for the ASSIGNOR with full power and authority to execute any endorsements necessary to complete such a transfer and negotiation.

ASSIGNOR understands and agrees that by this Assignment, all right, title and claim to interest in, use of and control over the disposition of the SECURITY is relinquished while any bonds written by ASSIGNOR are pending or outstanding and that such SECURITY may be released only by the Burnet County Treasurer's written direction after all bonds written by ASSIGNOR have been disposed..

This document shall serve as notification by the ASSIGNOR to the FINANCIAL INSTITUTION of the terms of this Assignment and Assignor's intention and agreement to be bound by said terms.

This Assignment is made subject to the following terms:

1. WARRANTY. ASSIGNOR expressly warrants that it has good title to the property conveyed by this Assignment, and that the property is free from prior encumbrances of any nature or kind. ASSIGNOR further warrants that the property will remain free from encumbrances of any kind or nature.
2. EXISTING LIABILITIES. This Assignment is subject to no existing obligations.
3. BINDING EFFECT. This Assignment and all of its terms and conditions are binding on ASSIGNOR and all his/her/its officers, agents, principals, vice principals, shareholders, stockholders, successors, heirs, devisees, spouse, and assigns.

Agent/ Affiant

Corporation Name

Date

SIGNED AND SWORN to before me on this _____ day of _____, 20__.

NOTARY PUBLIC, STATE OF TEXAS

FINANCIAL INSTITUTION ACKNOWLEDGMENT

STATE OF _____ §

COUNTY OF _____ §

The FINANCIAL INSTITUTION acknowledges the assignment of the SECURITY described herein to the Burnet County Treasurer. FINANCIAL INSTITUTION acknowledges the BURNET County Treasurer has no interest or entitlement to any interest or dividends. FINANCIAL INSTITUTION certifies that it has recorded the assignment and has retained a copy. FINANCIAL INSTITUTION certifies that it does not have any knowledge of anyone else having any lien, encumbrance, right, hold, claim or obligation of the SECURITY. FINANCIAL INSTITUTION accepts the SECURITY with knowledge that it has been posted for and on behalf of the Bail Bond License Holder identified above and agrees to act as the sole agent for the purpose of holding this SECURITY for the BURNET County Treasurer's exclusive use. FINANCIAL INSTITUTION agrees not to release, make payment, or otherwise divert or dispose of the SECURITY except in accordance with the written instructions of the BURNET County Treasurer. It is understood that notice to or consent of the ASSIGNOR to disposition of the SECURITY by the BURNET County Treasurer shall not be required. FINANCIAL INSTITUTION further agrees not to exercise any set of rights it may have with respect to the SECURITY, or to otherwise impede, hinder, delay, prevent, obstruct or interfere with the BURNET County Treasurer's right to negotiate, redeem, collect and withdraw this SECURITY promptly.

ATTEST:

FINANCIAL INSTITUTION

ASSIGNOR

By: _____

By: _____

Printed
Name: _____

Printed
Name: _____

Job Title: _____

Job Title: _____

Date: _____

Date: _____

EXHIBIT "E"

Certified Copy of Power of Attorney

EXHIBIT "F"

**APPLICANT'S STATEMENT REGARDING
LICENSURE UNDER TEXAS OCCUPATIONS CODE SECTION 1704 IN
ANOTHER COUNTY**

STATE OF _____ §

COUNTY OF _____ §

Before me, the undersigned authority in and for the State of Texas, on this day personally appeared _____ and I am an authorized officer for _____ who, after being duly sworn.

As of the date of this application said Corporation has been licensed under the Texas Occupations Code Section 1704 in another county. The following is a list of each county in which the Corporation holds or has held a license.

COUNTY	DATE OF LICENSE

I have read the above statement consisting of _____ page(s), which is based on my personal knowledge, and it is true and correct.

Affiant

Corporation Name

Date

SIGNED AND SWORN to before me on this _____ day of _____, 20____.

NOTARY PUBLIC, STATE OF TEXAS

EXHIBIT "G"

FINAL JUDGMENTS REGARDING BAIL BONDS

STATE OF _____ §

COUNTY OF _____ §

BEFORE ME, the undersigned authority on this day personally appeared _____, an authorized officer of _____ of who being by me duly sworn on oath the above stated: **APPLICANT MUST CHECK ONE OF THE BOXES BELOW**

As of the date of this application the Corporation no final judgments executed by it as a surety or as an agent for a surety in any county that have been unpaid for more than thirty (30) days and that arose directly or indirectly from any bail bond.

OR

As of the date of this application the following final judgment(s) that arose directly or indirectly from a bail bond executed by it as a surety or as an agent for a surety remain unpaid for more than thirty (30) days after issuance.

Table with 6 columns: COUNTY, COURT, CASE #, DEFENDANT'S NAME, JUDGMENT DATE, LIABILITY. The table is currently empty.

TOTAL NUMBER OF FINAL JUDGMENTS: _____

TOTAL AMOUNT OF LIABILITY: _____

Affiant

Corporation Name

Date

SIGNED AND SWORN to before me on this _____ day of _____, 20__.

NOTARY PUBLIC, STATE OF TEXAS

EXHIBIT "H"

Statement of Denial, Suspension or Revocation

STATE OF _____ §

COUNTY OF _____ §

BEFORE ME, the undersigned authority on this day personally appeared _____ who being by me duly sworn on oath the above stated:

As of the date of this application the Corporation has been denied a bail bond surety license or had a license suspended or revoked as stated below:

COUNTY	DATE	ACTION (DENIAL, SUSPENSION OR REVOCATION)	REASON

Affiant

Corporation Name

Date

SIGNED AND SWORN to before me on this _____ day of _____, 20__.

NOTARY PUBLIC, STATE OF TEXAS

EXHIBIT "I"

AGENT'S STATEMENT OF PRIOR EMPLOYMENT

STATE OF _____ §

COUNTY OF _____ §

Not Applicable due to Burnet County Bail Bond Board just being established.

Before me, the undersigned authority in and for the State of Texas, on this day personally appeared _____ who, after being duly sworn, deposes and said: My name is _____, I am _____ years of age. I live at _____.

I wish to state the following facts:

In the two years preceding the date of this application, I _____ have been continuously employed by a person licensed under Chapter 1704 of the Texas Occupations Code for at least one year and for not less than 30 hours per week, excluding annual leave, and have performed duties that encompass all phases of the bonding business.

The date of my continuous employment by a person licensed under Chapter 1704 of the Texas Occupation Code is from _____ / _____ / _____ through _____ / _____ / _____. The name, address, and telephone number of the company where I have been continuously employed by a person licensed under Chapter 1704 of the Texas Occupations Code for the time period stated above is:

Name of Company: _____

Address of Company: _____

Telephone Number of Company (____) _____

I have read the above statement consisting of _____ page(s), which is based on my personal knowledge, and it is true and correct.

Agent/Affiant

Corporation Name

Date

SIGNED AND SWORN to before me on this _____ day of _____, 20____.

NOTARY PUBLIC, STATE OF TEXAS

EXHIBIT "J"

AGENT'S STATEMENT OF CONTINUING LEGAL EDUCATION

STATE OF _____ §

COUNTY OF _____ §

Before me, the undersigned authority in and for the State of Texas, on this day personally appeared _____ who, after being duly sworn, deposes and said: My name is _____, I am _____ years of age. I live at _____.

I wish to state the following facts:

I, _____ have completed in person at least eight (8) hours of continuing legal education in criminal law courses or bail bond courses that are approved by the State of Bar of Texas and that are offered by an accredited institution of higher education in the state.

Specifically I have completed the following course:

Name of Course: _____

Total Hours of Course : _____

Date Course Completed: _____

Finally attached hereto is a copy of the certification of completion of the above course.

I have read the above statement consisting of _____ page(s), which is based on my personal knowledge, and it is true and correct.

Agent/Affiant

Corporation Name

Date

SIGNED AND SWORN to before me on this _____ day of _____, 20__.

NOTARY PUBLIC, STATE OF TEXAS

EXHIBIT "K"

LETTER OF REFERENCE

On behalf of:

Agent Name

Date: _____

To: Burnet County Bail Bond Board Members:

STATE OF _____ §
COUNTY OF _____ §

Before me, the undersigned authority in and for the State of Texas, on this day personally appeared _____ who, after being duly sworn, deposes and said: My name is _____, I am _____ years of age. I live at _____.

I wish to state the following facts:

I have known the above referenced Applicant for at least three years. During this time, I have known this Applicant I have found Applicant to have a reputation of honesty, truthfulness, fair dealing, and competency. I recommend that the Applicant be approved for a bail bond license.

I have read the above statement consisting of _____ page(s), which is based on my personal knowledge, and it is true and correct.

Reference's Signature

Reference's Printed Name

Relationship to Applicant

Reference's Phone Number

Reference's Address

City, State, Zip

SIGNED AND SWORN to before me on this _____ day of _____, 20____.

NOTARY PUBLIC, STATE OF TEXAS

EXHIBIT "K"

LETTER OF REFERENCE

On behalf of:

Agent Name

Date: _____

To: Burnet County Bail Bond Board Members:

STATE OF _____ §
COUNTY OF _____ §

Before me, the undersigned authority in and for the State of Texas, on this day personally appeared _____ who, after being duly sworn, deposes and said: My name is _____, I am _____ years of age. I live at _____.

I wish to state the following facts:

I have known the above referenced Applicant for at least three years. During this time, I have known this Applicant I have found Applicant to have a reputation of honesty, truthfulness, fair dealing, and competency. I recommend that the Applicant be approved for a bail bond license.

I have read the above statement consisting of _____ page(s), which is based on my personal knowledge, and it is true and correct.

Reference's Signature

Reference's Printed Name

Relationship to Applicant

Reference's Phone Number

Reference's Address

City, State, Zip

SIGNED AND SWORN to before me on this _____ day of _____, 20____.

NOTARY PUBLIC, STATE OF TEXAS

EXHIBIT "K"

LETTER OF REFERENCE

On behalf of:

Agent Name

Date: _____

To: Burnet County Bail Bond Board Members:

STATE OF _____ §
COUNTY OF _____ §

Before me, the undersigned authority in and for the State of Texas, on this day personally appeared _____ who, after being duly sworn, deposes and said: My name is _____, I am _____ years of age. I live at _____.

I wish to state the following facts:

I have known the above referenced Applicant for at least three years. During this time, I have known this Applicant I have found Applicant to have a reputation of honesty, truthfulness, fair dealing, and competency. I recommend that the Applicant be approved for a bail bond license.

I have read the above statement consisting of _____ page(s), which is based on my personal knowledge, and it is true and correct.

Reference's Signature

Reference's Printed Name

Relationship to Applicant

Reference's Phone Number

Reference's Address

City, State, Zip

SIGNED AND SWORN to before me on this _____ day of _____, 20____.

NOTARY PUBLIC, STATE OF TEXAS

EXHIBIT "L"

Photograph of Agent

EXHIBIT "M"

Fingerprints of Agent

EXHIBIT "N"

**AGENT'S STATEMENT REGARDING LICENSURE UNDER
TEXAS OCCUPATIONS CODE SECTION 1704
IN ANOTHER COUNTY**

STATE OF _____ §
COUNTY OF _____ §

Before me, the undersigned authority in and for the State of Texas, on this day personally appeared _____ and I am an authorized officer for _____ who, after being duly sworn, deposes and said: My name is _____, I am _____ years of age. I live at _____. I wish to state the following facts:

As of the date of this application I am or have been licensed under the Texas Occupations Code Section 1704 in another county. The following is a list of each county in which I hold or have held a license.

COUNTY	DATE OF LICENSE

I have read the above statement consisting of _____ page(s), which is based on my personal knowledge, and it is true and correct.

Agent/Affiant

Corporation Name

Date

SIGNED AND SWORN to before me on this _____ day of _____, 20____.

NOTARY PUBLIC, STATE OF TEXAS

EXHIBIT "O"

AGENT'S FINAL JUDGMENTS REGARDING BAIL BONDS

STATE OF _____ §
COUNTY OF _____ §

BEFORE ME, the undersigned authority on this day personally appeared _____,
who being by me duly sworn on oath the above stated: APPLICANT MUST CHECK ONE OF THE BOXES BELOW

[] As of the date of this application I have no final judgments executed by me as a surety or as an agent
for a surety in any county that have been unpaid for more than thirty (30) days and that arose directly
or indirectly from any bail bond.

OR

[] As of the date of this application the following final judgment(s) that arose directly or indirectly from a
bail bond executed by me as a surety or as an agent for a surety remain unpaid for more than thirty
(30) days after issuance.

Table with 6 columns: COUNTY, COURT, CASE #, DEFENDANT'S NAME, JUDGMENT DATE, LIABILITY

TOTAL NUMBER OF FINAL JUDGMENTS: _____ TOTAL AMOUNT OF LIABILITY: _____

Agent/Affiant

Corporation Name

Date

SIGNED AND SWORN to before me on this _____ day of _____, 20__.

NOTARY PUBLIC, STATE OF TEXAS

EXHIBIT "P"

Agent's Copies of Judgments Pending

STATE OF _____ §

COUNTY OF _____ §

Before me, the undersigned authority in and for the State of Texas, on this day personally appeared _____ who, after being duly sworn, deposes and said: My name is _____, I am _____ years of age. I live at _____.

I wish to state the following facts:

Attached hereto is a copy of all outstanding unsatisfied Judgments pending against me.

I have read the above statement consisting of _____ page(s), which is based on my personal knowledge, and it is true and correct.

Agent/Affiant

Corporation Name

Date

SIGNED AND SWORN to before me on this _____ day of _____, 20__.

NOTARY PUBLIC, STATE OF TEXAS

EXHIBIT "Q"

**AGENT'S STATEMENT REGARDING
CIVIL LITIGATION**

STATE OF _____ §

COUNTY OF _____ §

Before me, the undersigned authority in and for the State of Texas, on this day personally appeared _____ who, after being duly sworn, deposes and said: My name is _____, I am _____ years of age. I live at _____.

I wish to state the following facts:

As of the date of this application I am presently involved in civil litigation as listed below:

COUNTY	COURT	CASE #	PLAINTIFF'S NAME	DEFENDANT'S NAME

I have read the above statement consisting of _____ page(s), which is based on my personal knowledge, and it is true and correct.

Agent/Affiant

Corporation Name

Date

SIGNED AND SWORN to before me on this _____ day of _____, 20____.

NOTARY PUBLIC, STATE OF TEXAS

EXHIBIT "R"

Agent's Statement of Denial, Suspension or Revocation

STATE OF _____ §

COUNTY OF _____ §

BEFORE ME, the undersigned authority on this day personally appeared _____
who being by me duly sworn on oath the above stated:

As of the date of this application I have been denied a bail bond surety license or had a license suspended or
revoked as stated below:

COUNTY	DATE	ACTION (DENIAL, SUSPENSION OR REVOCATION)	REASON

Agent/Affiant

Corporation Name

Date

SIGNED AND SWORN to before me on this _____ day of _____, 20__.

NOTARY PUBLIC, STATE OF TEXAS

EXHIBIT "S"

APPLICATION FOR IDENTIFICATION CARD

BURNET COUNTY BAIL BOND BOARD
BURNET, TEXAS

NO APPLICATION SHALL BE DEEMED COMPLETE NOR SHALL ANY LICENSE ISSUED BECOME EFFECTIVE UNTIL ALL APPLICABLE PROVISIONS OF THE TEXAS OCCUPATIONS CODE, CHAPTER 1704, AND THE CURRENT RULES AND REGULATIONS OF THIS BOARD HAVE BEEN FULLY COMPLIED WITH.

Employee Name _____

FOR BOARD USE ONLY
DO NOT WRITE BELOW THIS LINE

Application Received by: _____ Date: _____

\$15.00 Fee Receipt Attached? Yes or No (Employee Only)

Bail Bond Licensee: _____

Assumed Name of Licensee's Company: _____

Outstanding un-satisfied forfeitures of judgments in any County: _____

Conditionally Approved / Denied Date: _____

Application Final Approval Granted by Board and License Issued on: _____

Employee Card Number: _____ Date Expires: _____

**CHECKLIST OF DOCUMENTS REQUIRED FOR APPLICATION
TO BE CONSIDERED BY THE BOARD**

- _____ A. Complete Original Application.
- _____ B. \$15.00 Application fee made payable to "Burnet County Bail Bond Board."
- _____ C. Two passport-sized photos of the applicant employee.
- _____ D. One full set of applicant's fingerprints. If this is a renewal application of a current Employee Card, the fingerprint card currently on file with the Burnet County Sheriff's Office is sufficient.
- _____ E. A Certified Copy of the applicant's Criminal History provided by the Texas Department of Public Safety obtained within last 60 days.

ORIGINAL or RENEWAL (Crile One) EMPLOYEE CARD APPLICATION

If Renewal, Current Employee Card Number: _____

Expiration Date of Current Employee Card: _____

Bail Bond Company Employee Since: _____

APPLICATION FOR BURNET COUNTY BAIL
BOND IDENTIFICATION CARD

The undersigned licensee is currently in good standing with the Burnet County Bail Bond Board and requests that the Board authorize the below named person to act as an employee on behalf of the licensee in Burnet County. Licensee understands and agrees that if this application receives approval, licensee shall be responsible for all bail bonds handled by the employee unless licensee informs the Board, pursuant to the procedures established in V.T.C.A. OCCUPATIONS CODE CHAPTER 1704, and the BURNET COUNTY BAIL BOND BOARD RULES, as amended, of any termination of employment.

1. Bail Bond Licensee: _____

Assumed Name of Licensee's Bonding Company: _____

Business Address: _____

City, State, Zip: _____

Business Telephone: _____ Fax: _____

2. Prospective Employee's Name: _____ Age: _____

DL State: _____ DL #: _____ Date of Birth: _____

Home Address: _____

City, State, Zip code: _____

Home Telephone: _____ Fax: _____

Length of Residence in Texas: _____ Citizen of the United States: Yes No

3. Prospective Employee's Spouse's Name: _____

Date of Birth: _____ DL State & #: _____ Age: _____

Home Address: _____

City, State, Zip code: _____

Home Telephone: _____ Fax: _____

4. Prospective Employee's Present Employer: _____

Type of Business: _____ Telephone: _____

Address: _____

Starting Date: _____ Present Title: _____

Present Duties: _____

Supervisor's Name and Phone: _____

May we contact your present employer? Yes _____ No _____

Does your employer know you are applying for a bail bond license? Yes _____ No _____

5. Has the prospective employee ever been connected in any way with any bail bonding company other than the current licensee? (Including ownership, partial interest in, worked for, etc.)? Yes ___ No ___. If "Yes", give full details including name, address, and telephone number of bonding company, name of licensed bondsman, county, and license number, as well as dates of employment, and reasons for leaving employment: _____

6. Has the prospective employee ever been denied or refused a Bail Bond License or Bail Bond Employee Card in any state or withdrawn an application to avoid such action? Yes ___ No ___. If "Yes", give full details including State, County, date and reason for denial or refusal:

7. Has the prospective employee ever been convicted of any felony or misdemeanor offense, in any jurisdiction? Yes ___ No ___. If "Yes", give full details including jurisdiction, State, County, case number, Court, charge, date of offense, and final disposition: _____

8. Are there any felony or misdemeanor charges currently pending against this prospective employee? Yes ___ No ___. If Yes, give full details including jurisdiction, State, County, case number, Court, charge, date of offense: _____

9. Licensee and employee agree that the Board may conduct an investigation into the prospective employee's criminal history and may consider the same in issuing, denying, suspending or revoking any approval of the employee's authority to act as an employee. Furthermore, licensee and employee understand and agree that if, after the issuance of an employee identification card, an indictment is returned or an information and complaint are filed charging employee with the commission of a felony offense or an offense involving moral turpitude, the licensee shall immediately notify the Board, suspend the authority of the employee and return the employee identification card to the Board during the pendency of such charges.

10. Licensee and employee agree this prospective employee is not authorized to act as an employee for any other bondsman licensee.

11. Employee has read and agrees to comply with all of the provisions of V.T.C.A. OCCUPATIONS CODE CHAPTER 1704 (THE BAIL BONDING ACT), and the BURNET COUNTY BAIL BOND BOARD RULES, as amended. Yes ___ No ___.

12. As of the date of this application, the Bail Bond Licensee responsible for this Employee Application has no unpaid final judgments of forfeiture in any County in which the licensee holds or has held a bonding license. True ___ Not True ___. If Not True, list all unpaid or partially paid final judgments relating to bail bond forfeitures and entered against the licensee: _____

LICENSEE & PROSPECTIVE EMPLOYEE'S OATH

I, the undersigned Burnet County Licensee, hereby swears, under penalty of perjury, that the information contained in this Application For Employee Card is true and correct.

Signature of Licensee

Assumed Name of Licensee's Business

Date

SWORN AND SUBSCRIBED to before me on this _____ day of _____, 20 ____.

Notary Public, State of Texas

I, the undersigned Employee hereby swear, under penalty of perjury, that the information contained in this Application For Employee Card is true and correct.

Signature of Licensee

Date

SWORN AND SUBSCRIBED to before me on this _____ day of _____, 20 ____.

Notary Public, State of Texas

EXHIBIT "T"

Letter and Receipt of Criminal History Request

See attached letter to be used to have your criminal history request sent to the Burnet County Bail Bond Board

Attach a copy of your receipt here to be turned in with your application.



**Burnet County Bail Bond Board
1701 East Polk Street
Burnet, Texas 78611**

**Texas Department of Public Safety
PO Box 4143
Austin, TX 78765-4143**

To Whom It May Concern:

The Burnet County Bail Bond Board requests a certified copy of a criminal record for the purpose of qualifying a bail bond license application. The Burnet County Bail Bond Board is required by Texas Occupations Code 1704.153 to review the criminal history of bail bond license applicants to determine if the applicant is qualified before issuing a license.

Please mail the criminal records to:

**Burnet County Bail Bond Board
1701 East Polk Street
Burnet, Texas 78611**

Thank you for your help in this matter. If you have any questions please contact me at (512) 715-5224.

Sincerely,

A handwritten signature in black ink, appearing to read "Richard Crowther", written over a horizontal line.

**Richard Crowther
Chairperson
Burnet County Bail Bond Board**