



**BURNET COUNTY EMERGENCY SERVICES DISTRICT #8  
SERVING BRIGGS/OAKALLA AREAS  
REGULAR MEETING MINUTES FOR JANUARY 4, 2023**

**The following agenda items were discussed, considered and action taken as appropriate:**

**AGENDA Minutes:**

- 1. The meeting was called to order at 6:57pm by Commissioner Shamard. A quorum was established. Commissioners present: Shamard, Ewart, Keith, Commissioner Price was absent with cause.**
- 2. Pledge of Allegiance were said by all and the Invocation was given by T. Akin,**
- 3. Recognition of Citizens and Elected Officials- None where present**
- 4. Citizen Comments on items not on the agenda: No one spoke**
- 5. Citizen Comments on agenda Items: No one spoke.**
- 6. Review posted minutes for additions or corrections and approve minutes from the November 28, 2022, Regular Meeting. –Motion was made by Keith to approve the minutes of November 28 2022, seconded by Shamard. Motion passes, Minutes approved.**
- 7. Review posted treasurer's report for any questions and approval from the month of November 2022. –Commissioner Ewart gave the district's financial report:**
  - 1. Our November property tax deposits totaled \$32,086.89**
  - 2. The sales tax deposit was \$22,439.18**
  - 3. As of December 26<sup>th</sup>, our BCAD property tax deposits for this month have been \$106,176.73.**
  - 4. Our December sales tax check was \$22,062.80**
  - 5. Our bank balance as of 11/30/2022 was \$199,194.01. Our bank balance on December 26<sup>th</sup> is \$327,432.54**
  - 6. Our contingency account balance as of 10/31/2022 is \$101,692.87****Motion to approve financial report was made by Commissioner Keith, seconded by Commissioner Shamard: Motion passes, financial report approved.**

**8. Consider and take appropriate action on the following item:**

- A. Approve payment of regular bills- the quarterly payment to the Northeast Burnet County Fire Rescue, department, (NBCFR) is \$125,000. Motion made by Commissioner Keith to approve the payment, seconded by Commissioner Shamard. Motion passes. Payment approved.

**9. Consider and take appropriate action on the following item:**

- A. NBCFR Financial Reports- No reports were submitted by NBCFR due to the lack of a CPA at this time. NBCFR reported that they have hired Nadine Field, CPA to overtake the department's financial reporting system. Commissioner Shamard requested that the department formalize an end of their fiscal year financial reports and a year to date reports for the next meeting if possible.
- B. NBCFR Financial Management & Reporting
- C. NBCFR Performance Measures- Fire Chief Forest Freitag spoke to the department's Activity report for November 2022. It was a slow month.

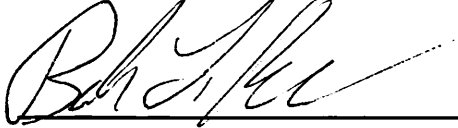
**10. Receive Fire Chief's Report, consider and take appropriate action on the following items:**

- A. Computer Aided Dispatch (CAD) - Fire Chief Forest Freitag reported that the upgrade required by Burnet County to add our Department to the CAD system was approved. No date as to when we will go live on the CAD.
- B. Watson Water storage tank- Fire Chief Forest Freitag reported that he received verbal approval to install a 38,000 gallon water storage tank behind our Watson station from the Baptist church who owns the land. The tank is on order and should be ready for install in 60 days. The required pump in on a 120 day back order.
- C. NBCFR Station #2.
  - i. Construction- Fire Chief Forest Freitag reported that the bid for finishing out the parking lot has not been obtained as of this meeting.
  - ii. Equipment- Fire Chief Forest Freitag reported that South West Bell County Volunteer Fire Department donated for use a used pumper truck that will be housed in Station #2. Commissioner Shamard requested that we ask Southwest Bell County Volunteer Fire Rescue to place our department as an additional insured on this truck. The department purchased another Brush truck frame and will swap out the equipment package from Brush 80, then sell that frame. Fire Chief Forest Freitag reported that all equipment will be governed to 75mph max.
  - iii. Station Grand Opening- No change TBD.

**11. Next Meeting will be located at Northeast Burnet County Fire Rescue (NBCFR) Station #2, located at 2285 US 183 Bertram, TX 78605, Monday at 6:45 PM on Monday, January 23, 2023.**

**12. Adjourn-** motion was made by Commissioner Keith to adjourn, seconded by commissioner Shamard. Motion passes. Meeting adjourned at 7:52pm

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Barker F. Keith II', written over a horizontal line.

**Barker F. Keith II**

**Vice President**

**Burnet County ESD #8**