

**BURNET COUNTY EMERGENCY SERVICES DISTRICT #8
SERVING BRIGGS/OAKALLA AREAS**

MEETING MINUTES OF: **December 23, 2024 / 6:30/PM**
NORTHEAST BURNET COUNTY FIRE RESCUE (NBCFR) STATION #2
2285 US 183 BERTRAM, TEXAS

The following agenda items were discussed, considered and action taken by the ESD #8 Commissioners deemed consistent with the goals, objectives and requirements of the ESD #8. Meeting minutes as recorded:

AGENDA (As posted)

- 1. Call to order and establishment of a quorum.**
 - a. Quorum established with James Shamard, President; Ned Ewart, Treasurer; William Eide, Assistant Secretary. Commissioners Price and Barker Keith were excused
 - b. Meeting called to order at 6:30
- 2. Pledge of Allegiance and Invocation.**
 - a. Pledge led by James Shamard
 - b. Invocation led by Fire Fighter Jessy Perry
- 3. Recognition of Citizens and Elected Officials**
 - a. No citizens or elected officials present. County Commissioner Damon Beierly sent the following message through Commissioner Shamard: "The County Commissioner/Judge has resigned, County Commissioner Beierly will be the acting Judge until the process to name/select a new County Judge has run its course.
- 4. Citizen Comments on items not on the agenda** *(individual members of the public may address the Board for a maximum of three minutes per person on items not on the current agenda for a collective total of 15 minutes. No formal action, discussion, deliberation, or comment by the board will be made for items not on the current agenda.)*
 - a. No citizens were present or requested to address the board.

5. **Citizen comments on agenda items** *(Individual members of the public may address the Board for a maximum of three minutes per person, per item. Individuals may address the Board once per item. If a translator is required, the speaker and the translator are allotted six minutes per agenda item to address the Board.)*
 - a. No citizens were present or requested to address the board.
6. **Review posted minutes for additions or corrections and approve minutes form the regular.**
 - a. Meeting minutes for November 18, 2024 meeting were approved.
 - i. Motion to approved by Commissioner Shamard, Second by Commissioner Ewart.
 - ii. Motion approved.
7. **Review posted treasurer's report for any questions and approval for the month:**
 - a. Commissioner Ewart presented the monthly financial report (copy attached for the record)
 - i. Motion to approve treasurer report by Commissioner Shamard, second by Commissioner Eide.
 - ii. Motion approved
8. **Consider and take appropriate action on the following items:**
 - a. **Approve payment of regular bills**
 - i. Motion to approve payment of Lawyers Consulting fees by Commissioner Shamard, second by Commissioner Ewart.
 - ii. Motion approved.
 - iii. Motion to approve payment of quarterly operating fund to NBCFR by Commissioner Shamard, second by Commissioner Eide for \$143,125.00.
 - iv. Motion approved.
 - v. Motion to approve payment of Burnet County Appraisal District collection fee of \$7,605.00 by Commissioner Shamard, Second by Commissioner Eide.
 - vi. Motion approved.
 - vii. Motion to approve continuing contract with Web Site development consultant, estimated to be approximately \$4,000.00 depending on actual services by Commissioner Shamard and seconded by Commissioner Eide .
 - viii. Motion approved.
 - b. **Other Discussion/Approvals**
 - i. Audit of Fire Department 501C3 is not required by ESD#8.
 - ii. Four bank accounts have been opened at Cadence Bank for the normal operation of the district:

1. Operating Fund
 2. Prevention Fund
 3. Administrative Fund
 4. Contingency Fund
 - iii. Motion by Commissioner Shamard to approve, second by Commissioner Eide,
 - iv. Motion approved.
 - v. SAFE-D conference registration has been completed for the following Commissioners: Shamard, Eide, Keith, Ewart and a fire department representative to be named.
 - c. Financial and Accounting Discussion and Actions.**
 - i. General Discussion, no action taken.
- 9. Consider and take appropriate action on any Interlocal Agreement(s) with Burnet County or other authorities.**
- a. Discussion tabled to future meeting.
- 10. Fire Chief's Report**
- a. NBCFR Performance Report**
 - i. Fire Chief presented department activities report. Copy Attached. General discussion, no specific action taken.
 - b. NBCFR Financial Reports**
 - i. Fire Chief presented financial report for 501C3 activities. Copy attached. General discussion, no specific action taken.
 - c. Other Issues**
 - i. Need to purchase "fire blankets" and other equipment required to safely "work" fires associated with electric vehicles.
 - ii. Motion by Commissioner Shamard, second by Commissioner Eide to approve funding of required equipment, \$7,605.84.
 - iii. Motion approved.
- 11. Fire Marshall's Report**
- a. Burn Ban is still on.
 - b. Routine Inspections activities to date, anticipate increase in activities with more development activity.
- 12. Set the date, time and location for the next ESD #8 Board meeting:**
- a. Next meeting: January 27, 2025 at 5:45 pm, Station #2**
- 13. Adjourn**
- a. Motion to adjourn by Commissioner Eide, second by Commissioner Ewart.

b. Motion Approved.

Burnet County Emergency Services District #8 reserves the right to consider and take action on the above agenda items in any order. It also reserves the right to enter into a closed meeting on any agenda item as allowed by law. A Citizens Comment Form must be filed with the Secretary at least 10 minutes prior to the beginning of the meeting for an individual to be allowed to speak during Citizen Comment. The individual execute Citizen Comment Form understands that he/she is provided a limited amount of time to speak.

Burnet County Emergency Services District #8 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact Alice Price, Secretary or William Eide, Assistant Secretary for Burnet County Emergency District #8 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.