

**Minutes**  
**Burnet County Emergency Services District #8**  
**Monday, February 24th, 2020**  
**Regular Meeting**

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of a Regular Meeting of the Board of Emergency Services Commissioners of Burnet County Emergency Services District #8 to be held at the Oakalla Volunteer Fire Station, located at 29111 FM 963 Oakalla, Tx 78608 at 6:45 PM on the fourth Monday of each month.

**Burnet County Emergency Services District #8 Board serving Briggs/Oakalla are will hold regular meetings at the Oakalla Volunteer Fire Department until further notice.**

**AGENDA**

- 1. Call to order and establish a quorum.** President Roberta Elmore called the meeting to order at 6:45 PM. ESD Commissioners present were Roberta Elmore, Brian Butler, Ned Ewart. A quorum was present.
- 2. Pledge of Allegiance and Invocation.** Commissioner Elmore led the pledges to the US and Texas flags. Commissioner Butler led the invocation.
- 3. Recognition of Citizens.** President Elmore recognized ESD attorneys Kelly and John Carlton.

**Commissioner Elmore** announced that the board would now go into **Executive Session** at 6:47 in order to consult with the ESD attorneys regarding the lawsuit against the Briggs Community Center. At 7:37 Commissioner Elmore announced that the meeting was back in session.

- 4. Citizen Comment.** President Elmore said that no citizens signed up to address the board.
- 5. Review posted minutes for additions or corrections and approve minutes from January 27<sup>th</sup>, 2020.** Commissioner Elmore made motion to accept the minutes, Commissioner Ewart seconded the motion, no discussion, the motion passed.

- 6. Review posted treasurer's report for any questions and approval from the month of January 2020.** Commissioner Ewart presented information. The January tax deposit from Burnet County Central Appraisal District was \$80,999.54 and the sales tax deposit from the State Comptroller was \$16,217.65. As of February 21, 2020, BCAD property tax deposits have been \$29,247.95. The February sales tax thus far is \$46,134.56 The bank balance as of January 31, 2020 was \$198,605.99. The bank balance as of February 21, 2020 is \$272,853.40. The contingency fund balance as of January 31, 2020 is \$216,159.44. Commissioner Ewart also has completed and submitted Local Government Debt recording for to State Comptroller's office.
- 7. Approve and accept VFD Annual Audit report.** Audit has not been completed yet.
- 8. Provide written response to BCAD regarding annexed or de-annexed property during calendar year, if any.** None
- 9. Report of Service Provider in District territory:**

  - a. Review posted activity report for Oakalla VFD for the past month.** Average response time was 8 minutes for the month. 45.5 volunteer hours spent at the Firefly incident.
  - b. Review Oakalla VFD financial report due for January 2020.** The reports were reviewed.
  - c. Fire Chief's Report.** Chief weeks presented that the station in Watson has signage now distinguishing it as a fire station. He also discussed the complaint made by citizen Crystal Kinsey, he along with others sat down and discussed this and that she is happy with the results of this conversation. He stated that Firefly is now working with State Fire Marshalls office. He also discussed some training they are doing. They are also working on measures to improved ISO ratings to help lower citizen's insurance rates.
- 10. Consider, Discuss, and take appropriate action on the following items:**

  - i. Pay regular bills.** Commissioner Ewart made a motion to pay OVFD \$350 for the annual rent by the ESD for monthly meetings, seconded by Elmore. There was no discussion and the motion passed. Commissioner Ewart presented (2) bills, \$1135.00 and \$3270.62 from Carlton Law Firm. These amounts were seconded by Commissioner Butler. No discussion and the motion passed. Commissioner Ewart made motion to pay Commissioner Butler for reimbursement expenses for the Safe-D conference in the amount of \$868.39, seconded by Commissioner Elmore. No discussion and the motion passed. Commissioner Ewart then presented the 2<sup>nd</sup> quarter

payment to BCAD for tax collection in the amount of \$814.96, seconded by Commissioner Butler. There was no discussion and the motion passed .

- ii. **Response to Complaint from Crystal and Cody Kinsey.** Commissioner Elmore, Commissioner Eaton, Burnet County Sherriff, and several members from the fire department met with Ms. Kinsey to discuss her complaint. After a lengthy discussion she was asked if she was satisfied with the answers in the discussion from this meeting and she said Yes.
  - iii. **Approve and Pay OVFD for building usage. (see item 10 i).**
  - iv. **Submit complied financial statement to County Auditor.** Waiting on Audit
  - v. **Begin Audit process.** No action taken
  - vi. **Consider, Discuss and take appropriate action on future Briggs firehall:**
    - 1, **Update the status of the crossover for the land with TXDOT.** Cost of process is around \$15k. Will be voted on by the OVFD board this week.
    2. **Update community on progress of the building and its status.** Layout is going to be smaller than originally planned. Just 4 bays for now. Chief Weeks said that the Department will build the building and lease back to ESD. Bids will go out for several contractors to do complete building. 60x80 building size.
    3. **Discuss next steps for moving forward with construction.** Waiting on TXDOT. Getting loan pre-approval, and getting costs of building.
11. . **Discuss and consider actions of receiving legal briefing regarding legal pending litigation: Burnet County ESD No.8 v Briggs Community Center, Inc. et al., Cause No. 50111.** Commissioner Elmore made motion to approve to move forward to make a settlement offer as discussed and to authorize hiring special council for litigation. Motion seconded by Commissioner Ewart. There was no discussion and the motion passed.
12. **Next meeting is located at 29111 FM Oakalla, TX 78608 at 6:45 PM on Monday, March, 23<sup>rd</sup>.**
13. **Adjourn.** Motion to adjourn at made by Commissioner Butler, second by Commissioner Elmore, the meeting adjourned at 8:08. Motion approved. There was no discussion.

**Submitted by,**

**Brian Butler**

**Commissioner**

**ESD #8**

**Burnet County**

