



**BURNET COUNTY EMERGENCY SERVICES DISTRICT #8
SERVING BRIGGS/OAKALLA AREAS
NOTICE OF REGULAR MEETING**

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of the Regular Meeting of the Board of Emergency Services Commissioners of Burnet County Emergency Services District #8, to be held on Monday February 24, 2025, 5:45 PM, at the Northeast Burnet County Fire Rescue (NBCFR) Station #2, located at 2285 US 183, Bertram, TX.

The following agenda items will be discussed, considered and action taken as appropriate:

AGENDA

- 1. Call to order and establish a quorum.**
- 2. Pledge of Allegiance and Invocation.**
- 3. Recognition of Citizens and Elected Officials.**
- 4. Citizen Comments on items not on the agenda:** Individual members of the public may address the Board for a maximum of three minutes per person on items not on the current agenda for a collective total of 15 minutes. No formal action, discussion, deliberation, or comment by the board will be made for items not on the current agenda.
- 5. Citizen Comments on agenda Items:** Individual members of the public may address the Board for a maximum of three minutes per person, per item. Individuals may address the Board once per item. If a translator is required, the speaker and the translator are allotted six minutes per agenda item to address the Board.
- 6. Receive Audit Reports from Charity V. Taber, CPA, Audit Manager - ORW Certified Public Accountants and take appropriate action on the reports.**
- 7. Receive a Presentation and Professional Services Proposal for Sales Tax Administration and Comprehensive Community Insights (CCI) Reporting, from Katie Biggers, Business Development Manager and Richard Fletcher, Vice President of Operations & Client Services, HDL Companies.**
- 8. Consider and take appropriate action on Professional Services Agreement(s) with HDL Companies for:**
 - A. Sales Tax Administration.
 - B. Comprehensive Community Insights (CCI) Reporting.

- 9. Review posted minutes for additions or corrections and approve minutes from the January 27, 2025, Regular Meeting.**
- 10. Review posted treasurer's report for any questions and approval for the month of January 2025.**
- 11. Consider and take appropriate action on the following items:**
 - A. Approve payment of regular bills.
 - B. A Professional Services Agreement to provide employee payroll services.
- 12. Consider and take appropriate action on the following items:**
 - A. NBCFR Performance Measures Report.
 - B. NBCFR Financial Reports.
 - C. Update on Capital Expenditure report coding
 - D. Regional Radio System update
 - E. ISO Rating Update
 - F. Grant funding for new volunteer PPE and NFPA 1582 physical exams
- 13. Fire Chief's Report.**
- 14. Consider and take appropriate action on the disposition of Tender #1.**
- 15. Consider and take appropriate action on a Records Retention Policy.**
- 16. Consider and take appropriate action on a Survey of Station 1 Property.**
- 17. Consider and take appropriate action on a timeline to fund ambulance service to the district.**
- 18. Set the date, time and location for the next ESD #8 board meeting:**
- 19. Adjourn**

Burnet County Emergency Services District No. 8

* The District reserves the right to consider and take action on the above agenda items in any order. It also reserves the right to enter into a closed meeting on any agenda item as allowed by law. A Citizens Comment Form must be filed with the Secretary at least 10 minutes prior to the beginning of the meeting for an individual to be allowed to speak during Citizen Comment. The individual executing the Citizen Comment Form understands that he/she is provided a limited amount of time to speak.

Burnet County Emergency Services District No. 8 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact Alice Price, Secretary for Burnet County Emergency Services District No. 8 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.