

**BURNET COUNTY EMERGENCY SERVICES DISTRICT #8
SERVING BRIGGS/OAKALLA AREAS**

MEETING MINUTES OF: **January 27, 2025 / 5:45 PM**
NORTHEAST BURNET COUNTY FIRE RESCUE (NBCFR) STATION #2
2285 US 183 BERTRAM, TEXAS

The following agenda items were discussed, considered and action taken by the ESD #8 Commissioners deemed consistent with the goals, objectives and requirements of the ESD #8. Meeting minutes as recorded:

AGENDA (As posted)

- 1. Call to order and establishment of a quorum.**
 - a. Meeting was called to order by James Shamard, President, at 5:45 a quorum of commissioners Shamard, Keith, Price, Eide, Ewart are present.
- 2. Pledge of Allegiance and Invocation.**
 - a. Commissioner Shamard led the pledges (USA and Texas) of allegiance.
 - b. Deputy Fire Chief Travis Akin led the Invocation.
- 3. Recognition of Citizens and Elected Officials**
 - a. No citizens or elected officials were present.
- 4. Citizen Comments on items not on the agenda** (*individual members of the public may address the Board for a maximum of three minutes per person on items not on the current agenda for a collective total of 15 minutes. No formal action, discussion, deliberation, or comment by the board will be made for items not on the current agenda.*)
 - a. None

5. **Citizen comments on agenda items** *(Individual members of the public may address the Board for a maximum of three minutes per person, per item. Individuals may address the Board once per item. If a translator is required, the speaker and the translator are allotted six minutes per agenda item to address the Board.)*
 - a. None
6. **Review posted minutes for additions or corrections and approve minutes form the regular.**
 - a. Commissioner Shamard moved to approve the meeting minutes for December 23, 2024; Second by Commissioner Ewart. Motion approved 5 - 0.
7. **Review posted treasurer's report for any questions and approval for the month of December:**
 - a. Commissioner (Treasurer) Ewart presented the treasurers report (copy attached)
 - b. Motion to approve Treasurer's report by commissioner Shamard, second by commissioner Price. Motion approved unanimously.
8. **Receive and take appropriate action on the FY 22-23 ESD Audit Report.**
 - a. No discussion, tabled to next meeting.
9. **Consider and take appropriate action on the following items:**
 - a. **Approve payment of regular bills**
 - i. Check in the amount of \$129.77 to reimburse commissioner Shamard domain and e-mail costs. Motion to approve by commissioner Keith, second by Commissioner Eide. Motion approved 5 - 0.
 - ii. Check in the amount of \$701.50 for invoiced legal services. Motion to approve by commissioner Keith, second by commissioner Eide. Motion approved 5 - 0.
 - b. **Receive an update on the transition of ESD accounts to Cadence Bank.**
 - i. As reported by commissioner Ewart, all accounts have been transferred to Cadence Bank. See treasurer's report for details.
10. **Consider and take appropriate action on any Interlocal Agreement(s) with Burnet County or other authorities.**
 - a. Discussions are on going to find best way to move forward given current county commissioners court.

11. Fire Chief's Report

a. NBCFR Performance Report

i. Key Indicators:

1. All Incidents/calls: 24
2. Average Response time: 6.25 minutes
3. Average number of responders: 5

b. NBCFR Financial Reports

i. See Attached.

- ii.** There was an error in the coding of vehicle cost, \$91,241 was coded to vehicle maintenance but should have been coded to Capital Expenditures.

c. Regional Radio System issues

- i.** Discussions being held with other responders to determine appropriate action plan.

d. NBCFR Auxiliary update.

- i.** Annual required meeting held, new officers elected.
- ii.** They will not be an auction event at future community meetings, just not profitable. Gun raffle will still be held.
- iii.** Last gun show netted \$4,500. Gun shows will still be scheduled.

e. Other Issues

- i.** SAFE-D conference attendees will be Shamard, Eide, Keith.
- ii.** All new SCBA (breathing apparatus) has been installed on all apparatus.
- iii.** Tanker is non-functional, working on a better way to provide water to fire sites.
- iv.** Working with accountant to assure more timely payment of payroll.

12. Fire Marshall's Report

- a. Burn ban status: OFF
- b. One construction permit was issued, 4 outdoor burning permits were issued and one ongoing construction inspection performed by fire marshal. Permit fees totaled \$120.00
- c. Working with group to establish fire prevention standards
- d. A new ISO rating of 6 or better will be reported out sometime in February

13. Consider and take appropriate action on an Interlocal Agreement with Burnet County to pave the back of Station #2

- a. No progress.

14. New Business

- a. Commissioner Keith made a motion to develop and implement a viable strategic plan to provide and fund ambulance emergency service to the district by 2027. Motion second by Commissioner Shamard. Motion passed unanimously 5 - 0.

15. Set the date, time and location for the next ESD #8 Board meeting:

- a. Next Meeting: February 24, 2025 at 5:45 PM
- b. Location: STATION 1

16. Adjourn

- a. Motion to adjourn by Commissioner Keith, second by Commissioner Price. Motion passed 5 - 0.

Burnet County Emergency Services District #8 reserves the right to consider and take action on the above agenda items in any order. It also reserves the right to enter into a closed meeting on any agenda item as allowed by law. A Citizens Comment Form must be filed with the Secretary at least 10 minutes prior to the beginning of the meeting for an individual to be allowed to speak during Citizen Comment. The individual execute Citizen Comment Form understands that he/she is provided a limited amount of time to speak.

Burnet County Emergency Services District #8 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact Alice Price, Secretary or William Eide, Assistant Secretary for Burnet County Emergency District #8 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.