

## Minutes

### Burnet County Emergency Services District #8

Monday, June 22, 2020

### Regular Meeting

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of a Regular Meeting of the Board of Emergency Services Commissioners of Burnet County Emergency Services District #8 to be held at the Oakalla Volunteer Fire Station, located at 29111 FM 963 Oakalla, Tx 78608 at 6:45 PM on the fourth Monday of each month.

Burnet County Emergency Services District #8 Board serving Briggs/Oakalla are will hold regular meetings at the Oakalla Volunteer Fire Department until further notice.

#### AGENDA

- 1. Call to order and establish a quorum.** President Roberta Elmore called the meeting to order at 6:45 PM. ESD Commissioners present were Roberta Elmore, Brian Butler, Ned Ewart, Wayne Eaton. A quorum was present.
- 2. Pledge of Allegiance and Invocation.** Commissioner Elmore led the pledges to the US and Texas flags. Assistant Chief Ned led the invocation.
- 3. Recognition of Citizens.** President Elmore recognized County Commissioner Damon Bierle and the audience. Commissioner Bierle new applicant for ESD Commissioner James Shmard.
- 4. Citizen Comment.** President Elmore said that no citizens signed up to address the board.
- 5. Citizen Comments on Agenda items:** Individual members of the public may address the Board for a maximum of three minutes per person per item. Individuals may address the Board once per item. If a translator is required, the speaker and translator are allotted six minutes per agenda item to address the Board.
- 6. Review posted minutes for additions or corrections and approve minutes from May 25th, 2020.** Commissioner Ewart made motion to accept the minutes, Commissioner Eaton seconded the motion, no discussion, the motion passed.
- 7. Review posted treasurer's report for any questions and approval from the month of May 2020.** Commissioner Ewart presented information. The May tax deposit from

Burnet County Central Appraisal District was \$1,673.66 and the sales tax deposit from the State Comptroller was \$26,056.69. As of June 22, 2020, BCAD property tax deposits have been \$1189.19. The June sales tax thus far is \$19,175.42. The bank balance as of May 31, 2020 was \$271,203.82. The bank balance as of June 22, 2020 is \$293,237.95. The contingency fund balance as of May 31, 2020 is \$216,503.17. Motion to accept by Commissioner Butler, 2<sup>nd</sup> by Commissioner Eaton. Some discussion about the rising sales tax numbers. Online sales are up. The motion passed.

**8. Report of Service Provider in District territory:**

- a. **Review posted activity report for Oakalla VFD for the past month.** Average response time was 10 minutes for the month.
- b. **Review Oakalla VFD financial report due for May 2020.** The reports were reviewed.
- c. **Review and Accept Inventory list from OVFD.**
- d. **Review recommendations from OVFD to ESD during budget process.** Discussion about looking into purchasing a pumper truck.
- e. **Fire Chief's Report.** Chief Weeks has resigned and moved from the area. New fire chief search is to be discussed Tuesday night by the OVFD board.

**9. Consider, Discuss, and take appropriate action on the following items:**

- i. **Pay regular bills.** Commissioner Elmore made a motion to pay Burnet CAD \$814.96, Carlton Law Firm for \$682.50, and Taber and Burnet audit in amount of \$2100.00. Commissioner Butler made 2<sup>nd</sup>. No discussion. Motion passed.
- ii. **Approve and pay for Radio damaged in Auction Barn Fire (\$7,139.69).**  
Motion for ESD to pay for radio made by Commissioner Ewart, Commissioner Elmore 2<sup>nd</sup> the motion. No Discussion. Motion passed.
- iii. **Approve Quarterly Payment to BCAD.** (see i.)
- iv. **Approve 3<sup>rd</sup> Quarterly Contract Payment to OVFD.** Motion made by Commissioner Elmore, 2<sup>nd</sup> by Commissioner Butler. No discussion, motion passed.
- v. **Present, Review and Approve OVFD Audit (By Charity Taber)** Ms. Taber presented the Audit with results being a "Clean Opinion" with just a few housekeeping changes.
- vi. **Present, Review and Approve ESD Audit (by Charity Taber)** Ms. Taber presented the Audit with results being a "Clean Opinion".
- vii. **Review and Approve paying ESD Liability and Bond Insurance.**  
Commissioner Ewart suggested that the ESD expand our coverage for Liability on the vehicles licensed under the ESD. Commissioner Butler made motion to pursue this policy with a cost limit of \$3000. Commissioner Elmore 2<sup>nd</sup> the motion. No discussion, motion passed.

- viii. **Discuss and consider adoption of tax and budget planning calendar for 2020 and take any related action, including scheduling a budget.** Commissioner Ewart discussed upcoming budget process. Commissioner Elmore made motion to approve Budget Planning calendar. 2<sup>nd</sup> by Commissioner Ewart. No discussion, Motion passed.
- ix. **Discuss and approve directions of letter to Firefly.** Commissioner Elmore made motion to draft a letter notifying Firefly that OVFD will not be able to respond to emergencies at their site due to their lack of compliance with providing the department with their Chemical data sheets, location of these chemicals, evacuation plans, evacuation personnel in charge, etc. Commissioner Ewart 2<sup>nd</sup> the motion. Discussion this letter will be from the ESD and not the VFD. This is to protect the lives of the fire fighters/responders. No further discussion, the motion passed.
- x. **Discuss future Briggs firehall:**

**1. Discuss steps for moving forward with the project.** Building has been decided on and is to use same foot print as the OVFD building. Shell costs, parking lot, is projected to cost around \$350,000. Permit is moving with TXDOT. Hope to have final soon.

**10. . Discuss and consider actions of receiving legal briefing regarding legal pending litigation: Burnet County ESD No.8 v Briggs Community Center, Inc. et al., Cause No. 50111.** Commissioner Elmore stated that the attorney is in negotiation with BCCC of a comparable rate for Water Storage Tank compared to what their other renter is paying.

**11. Next meeting is located at 29111 FM Oakalla, TX 78608 at 6:45 PM on Monday, July 27<sup>th</sup>, 2020.**

**12. Adjourn.** Motion to adjourn at made by Commissioner Elmore, second by Commissioner Ewart, the meeting adjourned at 8:05. Motion approved. There was no discussion.

**Submitted by,**

**Brian Butler**

**Commissioner**

**ESD #8**

**Burnet County**

