



**BURNET COUNTY EMERGENCY SERVICES DISTRICT #8 SERVING
BRIGGS/OAKALLA AREAS
REGULAR MEETING NOTES OF DECEMBER 18TH 2023**

The following agenda items were discussed, considered and action taken as appropriate:

1. **Call to order and establish a quorum.**- A quorum of Commissioners Shamard, Keith, Ewart & Eide was present. Commissioner Price was absent with cause. Meeting was called to order @6:49pm by Commissioner Shamard.
2. **Pledge of Allegiance and Invocation.**- Pledge was led by Commissioner Shamard and Invocation by Commissioner Ewart
3. **Recognition of Citizens and Elected Officials.**-None
4. **Citizen Comments on items not on the agenda:** Individual members of the public may address the Board for a maximum of three minutes per person on items not on the current agenda for a collective total of 15 minutes. No formal action, discussion, deliberation, or comment by the board will be made for items not on the current agenda. -None
5. **Citizen Comments on agenda Items:** Individual members of the public may address the Board for a maximum of three minutes per person, per item. Individuals may address the Board once per item. If a translator is required, the speaker and the translator are allotted six minutes per agenda item to address the Board.-None
6. **Review posted minutes for additions or corrections and approve minutes from the November 22, 2023, Regular Meeting.**-Motion to approve minutes was made by Commissioner Ewart and 2nd by Commissioner Eide. Motion Passed.
7. **Review posted treasurer's report for any questions and approval for the month of November 2023-** Commissioner Ewart gave the Financial Report
 - A. Our November property tax deposits totaled \$30,538.46. The Sales tax check was \$26,408.98.
 - B. As of December 14th, our BCAD property tax deposits for this month have been \$17,161.90
 - C. Our December Sales Tax Check was \$23,098.88

D. Our Bank Balance November 30th was \$257,985.40. Today the ESD has \$297,276.18.

E. Our contingency account balance as of November 30th (and today) is \$101,987.34.

Motion to approve and accept the Treasurers report was made by Commissioner Eide and seconded by Commissioner Shamard. Motion passed.

8. Receive an update, consider and take appropriate action on the following items:

- a. **Discuss NBCFR medical first response capability.** Commissioner Shamard gave a complete report on the status of this process and how we are preparing to get Burnet County Fire approval to provide ALS services to our district. The target date for implementation is March 1st 2024.
- b. **Consider implementing strategies that would improve clinical outcomes in the community.-** Per Commissioner Shamard and Keith's meeting with Burnet County Fire department, EMS and Office of Medical Direction Chief Freitag has a plan to be cleared for ALS services prior to March 1st 2024.
- c. **Fund equipment, supplies, services and training initiatives that were not included in the NBCFR FY 23-24 approved budget.** Commissioner Shamard explained with Chief Freitag the list of needed equipment to provide ALS services to the district. A motion was made to spend \$55,000 on the equipment, once all the approvals from Burnet Fire Department are received, by Commissioner Keith, seconded by Commissioner Edie. Motion passed. Commissioner Ewart paid the department the \$55,000.

9. Consider and take appropriate action on the following items:

- a. **Approve payment of regular bills** Two bills were presented by Commissioner Ewart. A vista print bill for \$88.78 for badges and business card for the commissioners. The Quarterly payment to the department of \$128,147.50. Motion was made to pay the bills by Commissioner Edie and seconded by Commissioner Shamard. Motion passed.
- b. Reimburse NBCFR for purchase of ESD Business Cards and IDs.

10. Consider and take appropriate action on the following items:

- a. NBCFR Performance Measures Report – Chief Freitag gave his report.- No action taken.
- b. NBCFR Financial Reports- The district provided an update quick books report. The budget numbers will be added for next month. No action taken

11. Fire Chief's Report. – No action taken.

12. Consider and take appropriate action on the following items as needed;

(The following items are associated with implementation of the District Fire Code and work will span over several months. Items listed may not be discussed at every meeting.)

- a. providing for fees to be payable for permits, approvals and inspections;
- b. requiring a permit or approval for certain hazardous uses and activities;
- c. providing for civil penalties for violations;

- d. providing for administration of the fire code and authorizing the fire code official and his/her designees to administer and enforce the code;
- e. authorizing entry onto property to conduct inspections;
- f. authorizing stop work orders for work performed in violation of the fire code;
- g. providing for appointment of an appellate body and for appeals from decisions of the fire code official; and
- h. providing for severability and an effective date.

Chief Freitag updated the board on this matter and indicated that he and Assistant Chief Potter will attend a seminar series on Fire Code implementation. More on this matter in the near future.

13. The next meeting will be on January 22, 2024, at the Northeast Burnet County Fire Rescue (NBCFR) Station #1, located at 9111 FM 963, Oakalla, TX. Prior to the start of the meeting, Burnet County Commissioner Damon Bierle will swear in ESD #8 Commissioner appointments. The election of officers will occur after the meeting is called to order and a quorum is established.

14. **Adjourn** – motion was made to adjourn by Commissioner Keith, second by Commissioner Edie, motion passed, meeting adjourned at 8:31 pm

Burnet County Emergency Services District No. 8

The District reserves the right to consider and take action on the above agenda items in any order. It also reserves the right to enter into a closed meeting on any agenda item as allowed by law. A Citizens Comment Form must be filed with the Secretary at least 10 minutes prior to the beginning of the meeting for an individual to be allowed to speak during Citizen Comment. The individual executing the Citizen Comment Form understands that he/she is provided a limited amount of time to speak. Burnet County Emergency Services District No. 8 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact Alice Price, Secretary for Burnet County Emergency Services District No. 8 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.