



**BURNET COUNTY EMERGENCY SERVICES DISTRICT #8  
SERVING BRIGGS/OAKALLA AREAS  
NOTICE OF REGULAR MEETING MINUTES OF JUNE 24, 2024.**

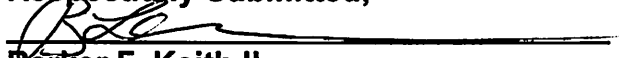
The following agenda items were discussed, considered and action taken as appropriate:

**AGENDA**

- 1. Call to order and establish a quorum.** - A quorum of commissioners was achieved and the meeting was called to order by Commissioner Shamard @ 6:46pm.
- 2. Pledge of Allegiance and Invocation.** The Pledge of Allegiance was lead by Commissioner Shamard and Invocation was given by Firefighter Jessy Perry.
- 3. Recognition of Citizens and Elected Officials.** Commissioner Shamard welcomed Burnet County Commissioner Beierle to the meeting.
- 4. Citizen Comments on items not on the agenda:** Individual members of the public may address the Board for a maximum of three minutes per person on items not on the current agenda for a collective total of 15 minutes. No formal action, discussion, deliberation, or comment by the board will be made for items not on the current agenda.- None
- 5. Citizen Comments on agenda Items:** Individual members of the public may address the Board for a maximum of three minutes per person, per item. Individuals may address the Board once per item. If a translator is required, the speaker and the translator are allotted six minutes per agenda item to address the Board.-None
- 6. Review posted minutes for additions or corrections and approve minutes from the May 20, 2024 Regular Meeting.** Motion made to approve the minutes from the May 20<sup>th</sup>, 2024 by Commissioner Keith and seconded by Commissioner Eide. Motion passed.
- 7. Review posted treasurer's report for any questions and approval for the month of May 2024-** Commissioner Ewart gave the Treasurer's report. See attached. Motion made by Commissioner Shamard, seconded by Commissioner Eide, motion passed.
- 8. Consider and take appropriate action on the following items:**
  - A. Approve payment of regular bills. -There are no regular bills.
- 9. Consider and take appropriate action on the following items:**
  - A. NBCFR Performance Measures Report - Chief Freitag provided his report attached.
  - B. NBCFR Financial Reports- Chief Freitag provided an update and reviewed the financials.

10. **Fire Chief's Report.**- Chief Freitag provided his report. Nothing remarkable to report this month.
11. **Consider and take appropriate action on a proposal to improve accessibility to department response vehicle.** Chief Freitag reported that getting his command vehicle out of the building across the lot in rainy weather was a challenge and suggested we improve the road. Motion made by Commissioner Keith to spend \$4,000 on cracked rock and to rent a spreader to accomplish this, second by Commissioner Ewart. Chief said he would get volunteers to finish off the entrance. Motion passed.
12. **Consider and take appropriate action on items associated with implementation of the District Fire Code.** Commissioner Shamard presented the final approved and Fire Code to the board for entry into the record. Assistant Chief Potter explained that he would start in Q4 to visit with local businesses to help them understand and comply with the new Fire Code. Motion was made by Commissioner Shamard to Create the Office of Fire Prevention and to appoint Assist Chief Potter as the Department Fire Marshall, 2<sup>nd</sup> by Commissioner Keith. Motion Passed.
13. **Consider and take appropriate action on establishing a district records retention policy.** Commissioner Eide presented his certificate of completion for 12 hours of ESD training from Safe-D. District record retention policy discussion was tabled.
14. **Discuss and take appropriate action on the FY 24-25 budget process for the ESD and the Department, including a three-year forecast and a service agreement.** Commissioner Shamard discussed a process for planning and budgeting. He will survey the department and the board about a common meeting time to have a FY 24-25 planning meeting before our next board meeting.
15. **As allowed by Texas Government Code 551.074: (a)-2. Burnet County ESD #8 board of commissioners will go into a Closed Meeting to discuss personnel matters.** Board went into Executive Session at 8:32pm and came out at 8:53pm. No actions or decisions were taken.
16. **Set the date, time and location for the next ESD #8 board meeting:** The next meeting will be on Monday July 22, 2024, 6:45 PM, at the Northeast Burnet County Fire Rescue (NBCFR) Station #1, located at 9111 FM 963, Oakalla, TX.
17. **Adjourn** Motion to adjourn by Commissioner Keith, seconded by Commissioner Eide. Motion passed. Meeting adjourned at 8:55pm

Respectfully Submitted,

  
Barker F. Keith II  
Vice President  
Burnet County ESD #8.

## Financial Report EDS #8

June 24, 2024

1. Our May property tax deposits totaled \$5466.10, and the sales tax check was \$36,103.45.
2. As of June 24th, our BCAD property tax deposits for this month have been \$7935.60 and we have received 37,789.22 from sales taxes.
3. Our bank balance May 31st was \$359,760.65. Today the ESD has \$405,395.47.
5. Our contingency account balance as of May 31st (and today) is \$102,243.47.

# Northeast Burnet County Fire/Rescue

## ESD #8

Activity report for May 2024



### Summary of Emergency Calls

Incident Type	
131-Passenger vehicle fire	2
311-Medical assist, assist EMS crew	10
322- Motor vehicle accident with injuries	1
324- Motor vehicle accident with no injuries	5
444-power line down	1
551-Lockout	1
550-Public service, assistance other	1
551-Assist police or other govt. agency (trees down on roadway)	4
561-Unauthorized burning	1
622-No incident found, Iphone crash alert	1
651-Smoke investigation	1
800- severe weather,natural disaster	2
<b>Total Calls</b>	<b>30</b>

### Mutual Aid Given/Received:

Date	Aid Type	Location	Incident type	Agency Name
5/14	Given	CR 111	MVC	Burnet VFD
5/19	Received	US 183	Vehicle Fire	Lampasas

### Performance Data desired by Provider:

Average Responders:	6
Average Response Time: (Does not include Mutual aid and cancelled enroute).	6.30

### Patient Dispositions

Ground Transport	9
Air Transport	0
Refusal (no transport)	7
Total Medical calls	16

All 300 code calls including Vehicle accidents