

Minutes

Burnet County Emergency Services District #8

Monday, August 28th, 2023 Regular Meeting

Commissioners present: Price, Shamard, Ewart, Eile

1. The regular monthly meeting for ESD 8 was called to order at 6:56 p.m. by Commissioner Shamard.
2. The Pledges of Allegiance was said by all in attendance. The Invocation was led by a Comm. Ewart.
3. Recognition of Citizens and Elected officials, no one spoke.
4. Citizen comments on items not on the agenda, Delbert and Elaine Cain came and handed out literature for critical drought measures and stated there will be a meeting tomorrow night at Joppa to discuss the drought situation. Steven Schumpherger spoke about concerns about tax increases, and concerns about road issues on some of our roads in northeast Burnet County.
5. Citizen comments on items posted on the agenda, no one spoke.
6. Review posted minutes from previous regular meeting, from July 24th, 2023. Motion made to accept minutes by Comm. Price , second by Comm. Eide. Motion passes. Minutes approved.
7. Review posted minutes from previous regular meeting, from August 3rd, special meeting, 2023. Motion made to accept minutes by Comm. Price , second by Comm. Eide. Motion passes. Minutes approved.
8. Review posted minutes from previous regular meeting, from August 15th, special meeting, 2023. Motion made to accept minutes by Comm. Price , second by Comm. Eide. Motion passes. Minutes approved.
9. Review the treasurer's report. Commissioner Ewart presented the ESD Financials.
Property tax deposits for July totaled \$2,869.74
Sales tax collected for the same period were \$ 26,025.51
Our August sales tax check was \$ \$24,736.27
Bank balance on July 31st was \$334,296.37. August 23rd, we had \$360,148.14
The ESD contingency account balance as of July 31st and today is \$101,825.57.
Tonight we will pay the Department the final installment on the 2022-23 contract; \$125,000.0.

Motion to approve financial report made by Commissioner Price, Second made by Commissioner Bill Eide. No discussion. Motion passed.

10. a) Approve payment of regular bills. Bill for \$165.00 to Carlton Law Firm, a bill to the department mentioned above, and a check to the Burnet Sheriff's Department for \$240 dollars, to have the officer stage a slow-down alert for the grand opening. Motion to pay regular bills made by Comm. Shamard, and second by Commissioner Price. Motions passes and is approved.
11. Fire chief report- Average response time 8.83 minutes. Very busy month. The response time dropped by almost a full minute. Made an agreement with the department that we were borrowing a fire truck from (Southwest Fire Department) and made arrangements to purchase it for \$52,500 almost \$8,00 under budget.
12. A. Consider and take appropriate action on the implementation of Uniform Fire and building codes for the district, including building plan reviews, inspections and compliance, Fee structures and fire Marshall Services. Anything to discuss? WE are making our plan to create questions to form a Fire code for our area. Trying to get everyone on the same page. Still work in process. New rules would only apply to new construction.
B. NBCFR Financial Reports Review accounts with CPA, basically went well. Still need to put some other processes in place, but overall things are good.
13. Receive a financial review update from Commissioner Ewart and take appropriate action as needed. Went well, Need money for fundraisers, and need to utilize better records for cash withdrawals for a few items. Need to utilize debit cards so records are easier to understand.
14. Consider and take appropriate action on extending the NEBFR service contract for FY 23-24. Two originals, Make a motion to accept this Fourth amended draft of this contract by Comm. Shammard, second by Comm. Ewart. Motion passes
15. Consider and take appropriate action on the implementation of Uniform Fire & Building Codes for the District, including Building Plan Reviews, Inspections and Compliance, Fee Structures and Fire Marshal Services- Tabled working on it, for next meeting.
16. Consider and take appropriate action on the disbursement of end of the year funds:
 - A. Outstanding obligation
 1. Station 2 asphalt bill- still not sent
 2. Station 2 grand opening- no outstanding bills at this point.
 - B. Previously discussed priorities- Tabling discussions for next regular meeting
 1. Station 2 rainwater collection system completion-

2. Station 2 Helipad completion
3. NBCFR Website and Social Media Account
4. Recruiting Campaign
5. Firefighter turn out gear
6. Rapid Extraction kit (s)
7. Fire code expenses
8. Contingency fund payments
9. Other considerations

17. Next Meeting will be located at Northeast Burnet County Fire Rescue (NBCFR) Station #1, located at in new station in Oakalla, at 6:45 PM on Monday, September 25th, 2023.
Regular meeting

16. ADJOURN Motion to adjourn made by Comm. Ewart and 2nd by Comm. Price.