

## Minutes

### Burnet County Emergency Services District #8

#### Monday, June 28th, 2021 Regular Meeting

Commissioners present: Ewart, Shamard, Butler

1. The regular monthly meeting for ESD 8 was called to order at 6:54 pm by Commissioner Shamard .
2. The Pledges of Allegiance were said by all in attendance. The Invocation was led by Commissioner Butler.
3. Commissioner Shamard thanked all in attendance.
4. No citizens signed up to speak on non-agenda items.
5. No citizens signed up to speak on agenda items.
6. The minutes were reviewed from the May 24th regular meeting. Commissioner Butler made motion to accept minutes, Second was made by Commissioner Ewart. No discussion. The motion passed.
7. Commissioner Ewart presented the ESD Financials. Property tax deposits for May totaled \$5,664.85. Sales tax collected for the same period were \$25,535.67. As of June 28th our property tax deposits have been \$3,572.54. Sales tax collected for same period were \$19,585.24. The ESD bank balance as of 05/31/21 was \$275,565.15. The bank balance as of June 28th, 2021 was \$296,589.93. The ESD contingency account balance as of 05/31/2021 was \$101,616.51. Motion to approve financial report made by Commissioner Shamard, Second made by Commissioner Butler. No discussion. Motion passed.
8. A. The activity report for Oakalla VFD was reviewed. Response time for May was 10 minutes.  
  
B. The FD financials were reviewed with question regarding the large sum of money in the bank accounts to a rough total of around \$700k. It was explained that around \$170k is ear marked for deposit for new fire truck and ESD money set aside for the new Briggs station. The department confirmed these numbers from the previous meeting were correct and that OVFD has reserve funds in the amount of roughly \$500k at this time.  
  
C. Chief Roehrig said training continues. Around 75 people attended the pancake/auction fund raiser. All trucks have been renumbered beginning with W8 for consistency. The old tanker truck was sold. Construction of new Briggs station is still on hold blaming weather per contractor, FD is to investigate what legal grounds the contract has in it to force the beginning of construction or hire another contractor as this contract has a completion date of September 1 which can't happen this late in the year. July 4<sup>th</sup> celebration to be operated by the FD with fireworks paid for by Firefly. All truck cameras have been updated which now collect data on each truck and driver.

9. a. Pay regular bills. Payment for \$92k to the Department for 2<sup>nd</sup> quarterly payment. Payment to VFIS in the amount of \$1,420 for the ESD policy.  
Motion to pay these 2 bills made by Commissioner Shamard, Seconded by Commissioner Butler. Both Motions passed.  
b. Briggs station – No update due to rain preventing any construction.
10. Discuss and take action on FY-20 ESD #8 Audit results and recommendations. Audit is in process and results expected at a later meeting, probably July. No action taken.
11. Discuss and take action on ESD#8 Fiscal Year change to match tax year. Motion by Commissioner Shamard to make the ESD #8 Fiscal Year from October 1 to September 30, Seconded by Commissioner Butler. The motion passed.
12. Discuss and take action on Oakalla VFD Fiscal Year change to match tax year. Motion made Commissioner to recommend the OVFD change their Fiscal Year to match the ESD #8 Fiscal Year, Seconded by Commissioner Ewart. The FD said they are ready and willing to make this change in their next meeting. The motion passed.
13. Discuss and take action on Oakalla VFD financial monitoring and controls. This was an area that was brought up by the auditing firm during the current ongoing audit. Commissioner Shamard made motion for OVFD to strongly take the advice of the auditing firm and put procedures in place for credit card usage for the department. The motion was seconded by Commissioner Ewart. Some discussion from members of the department that they like the suggested procedures suggested by auditors. The motion passed.
14. Discuss an ESD#8 Water Storage Strategy and take action on;
  - a. It was suggested that the department put a strategic map in place for filling of trucks based on location of water storage tanks closest to the incident.
  - B. It was suggested that the department put a tank monitoring, filling and maintenance plan in place for all of the water storage tanks.
  - C. It was suggested that the department check into what the costs would be to get the water storage tanks operable located on Gene Keeling's property. They will investigate and report back at July meeting.
  - d. The water storage tanks in Briggs are operable by manual fill. Waiting for parts to repair pump. The department will then reimburse Briggs Community Center for any expense they incurred.
15. Discuss the ISO Rating for the district with update from Oakalla VFD. This is a TBD based on time of shuttling water from source to tanker. This is ongoing.
16. Motion made by Commissioner Shamard to schedule a **Special Called Meeting on July 12,2021 at Oakalla VFD at 6:45 pm** for the purpose to Adopt the Annual Budget and Tax planning calendar and actions associated. Seconded by Commissioner Butler. The motion passed.  
**The next Regular Meeting for ESD #8 will be on Monday, July 26<sup>th</sup> at 6:45 PM at 29111 FM 963 Oakalla, Texas 78608.**
17. Motion to adjourn made by Commissioner Butler, Seconded by Commissioner Ewart. Meeting adjourned at 8:38 PM.

Brian Butler, Secretary

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