



**BURNET COUNTY EMERGENCY SERVICES DISTRICT #8
SERVING BRIGGS/OAKALLA AREAS
REGULAR MEETING MINUTES FOR MARCH 27, 2023**

The following agenda items were discussed, considered and action taken as appropriate:

1. Call to order and establish a quorum: The Meeting was called to order by Commissioner Shamard at 6:45pm with a quorum of Commissioner Shamard, Keith & Ewart was present. Commissioner Price was absent.

2. Pledge of Allegiance and Invocation: The Pledge of Allegiance was said by all and the invocation was given by Deputy Chief Travis Akin.

3. Recognition of Citizens and Elected Officials

Former Burnet County ESD #8 Commissioners Ms. Roberta Ecote and John P. Rogers were introduced.

4. Citizen Comments on items not on the agenda: Former Burnet County ESD #8 Commissioners Ms. Roberta Ecote and John P. Rogers requested our board establish a rainy day fund for emergency expenditures and/or in case of a short fall in income. They requested that our board fund it with 10% of our yearly income. They also suggested that our board form an Adhoc long term tax payer finance committee that would suggest financial policy to the board. Commissioner Shamard thanked them for their suggestions.

5. Review posted minutes for additions or corrections and approve minutes from the February 27, 2023 Regular Meeting.

Motion: Commissioner Keith motioned to accept the Minutes of the February 27th Meeting.

Second: Commissioner Ewart

Discussion: No discussion.

Vote: Motion passed unanimously

6. Review posted treasurer's report for any questions and approval for the month of February 2023.

Our February property tax deposits totaled \$85,674.20. The sales tax deposit was \$45,844.29. As of March 24, our BCAD property tax deposits for this month have been

\$15,023.88. Our March sales tax check was \$23,855.22. Our bank balance on February 28th, was \$428,692.18. Our bank balance today (3/24/2023) is \$474,190.54. Our contingency account balance as of February 28th was \$101,728.37. Tonight we will pay the Department on contract the quarterly payment of \$125,000.00. Tonight we will pay the Department on contract the quarterly payment of \$125,000.00.

Motion: Commissioner Keith motioned to accept the treasures report as stated.
Second: Commissioner Shamard
Discussion: None
Vote: Motion passed unanimously

7. Consider and take appropriate action on the following item:

A. Approve payment of regular bills

1: Pay the Department on contract the quarterly payment of \$125,000.00.

Motion: Commissioner Keith motioned to pay the quarterly payment of \$125,000 to the NEBC fire department.

Second: Commissioner Shamard

Discussion: None

Vote: Motion passed unanimously

B. ESD #8 Financial Audit

Motion:

Second:

Discussion: NAR (No action required)

Vote:

C. ESD #8 Financial Audit posting on the ESD website

Commissioner Shamard mentioned that he would add the recent ESD #8 Audits to the website.

D. Website reorganization to match new fiscal year

Discussion: Commissioner Shamard mentioned that he is going to make some slight editing changes to the format of our website.

8. Consider and take appropriate action on the following item:

A. An Inter-Local Agreement with Burnet County

Motion: Commissioner Shamard motioned to instruct the President of the Board of Commissioners to sign the Inter-Local Agreement with Burnet County to pave the parking lot and wrap around lane on Station # 2 in Briggs.

Second: Commissioner Ewart.

Discussion: Commissioner Shamard reviewed the Interlocal agreement.

Vote: Motion Passed Unanimously

B. BCESD #8 board member pending appointment- Tabled to next month.

10. Consider and take appropriate action on the following item:

A. NBCFR Financial Reports

Discussion: Assistant Chief Potter reviewed the reports with the board.

C. NBCFR Performance Measures Report

Discussion: Assistant Chief Potter reviewed the reports with the board.

11. Fire Chief's Report.

Discussion: Nothing unique in last month's response calls to mention.

Brush Truck #2 has been upgraded and is complete.

Engine #2 bumper has been removed and refitted for a new hose.

12. Consider and take appropriate action on the following items if needed:

A. Computer Aided Dispatch (CAD)

Discussion: Assistant Chief Potter updated the board on this matter. The Burnet County Sheriff's office has upgraded their servers and can now accommodate the addition of CAD for our district. We will have to wait a few months for the power supplies to get hooked up and operational.

B. Watson Water storage tank

Discussion: Tank and fittings are on order, ETA 60 days. All pumps have arrived and awaiting installation.

Vote: no action required.

C. NBCFR Station #2 Parking Lot

Discussion: Assistant Chief Potter will work with Burnett county to coordinate the installation of hot mix to the agree station parking areas. He will be on site when the instillation occurs.

Vote: No action required.

D. NBCFR Station #1 HVAC

Discussion: The HVAC in Station #1 is almost dead. The department has been asked to go price the mini splits that they are recommending instead of replacing the central unit.

Vote: No action required

E. NBCFR Station #2 Grand Opening

Tabled until we have a finished station and parking area.

13. Next Meeting will be located at Northeast Burnet County Fire Rescue (NBCFR) Station #2, located at 2285 US 183 Bertram, TX 7860, at 6:45 PM on Monday, April 24, 2023.

14. Closing remarks and announcements. Commissioner Shamard thanked all our visitors and passed ESD #8 board members for their participation.

15. Adjourn

Motion: Commissioner Keith motioned for adjournment

Second: Commissioner Ewart

Vote: Motion approved unanimously.

Meeting adjourned at 7:53pm

Respectfully Submitted,

Barker F. Keith II
Vice President
Burnet County ESD #8