

Minutes

Burnet County Emergency Services District #8

Monday, September 27, 2021 Regular Meeting

Commissioners present: Shamard, Butler, Price

1. The regular monthly meeting for ESD 8 was called to order at 6:51 pm by Commissioner Shamard .
2. The Pledges of Allegiance were said by all in attendance. The Invocation was led by Commissioner Butler.
3. Commissioner Shamard thanked all in attendance. County Commissioner Bierle announced that this will be the last meeting for Commissioner Butler because he is moving out of the district. He thanked him for his service for the last 2 years. Commissioner Shamard also thanked Commissioner Butler for his help and service.
4. No citizens signed up to speak on non-agenda items.
5. 3 citizens signed up to speak on agenda items. Mrs. Cain commented that she would like clarification on items 14 and 15 on the agenda. Craig Daniel had concerns with recent FD personnel changes and wanted residence location of each ESD Commissioner. Skeeter Smith commented that she didn't agree with recent changes in Bi-laws.
6. The minutes were reviewed from the August 23rd regular meeting. Commissioner Price has not had a chance to complete the minutes. They will be reviewed and voted on at the next regular meeting.
7. Commissioner Shamard presented the ESD Financials. Property tax deposits for August totaled \$1,435.23. Sales tax collected for the same period were \$19,417.69. As of Sept. 16th the property tax deposits have been \$264.62. Sales tax collected for same period were \$18,199.63 The ESD bank balance as of 08/31/21 was \$244,194.93 The bank balance as of Sept.16 was \$243,073.43. The ESD contingency account balance as of 08/31/2021 was \$101,629.33. Motion to approve financial report made by Commissioner Shamard, Second made by Commissioner Price. No discussion. Motion passed.
8. Chief Ned Roehrig submitted his resignation to the FD Board and it was accepted. The board has reached out to an outside candidate for this position.
9. A. The activity report for Oakalla VFD was reviewed. 32 total incidents. Response time for August was 10 minutes. Administrator Clayton said training continues. Truck Certifications are ongoing. School bus safety training. Basic training on truck driving and apparatus safety continues.

B. The FD financials were reviewed. The department has discontinued use of the current Amex as it was in the name of past Chief Roehrig. The department will operate by Checks and Debit card until New Credit Cards come

in. A question was raised about a \$2,500 check written. It was given to a member of the department for medical needs of the family. It was decided on by the FD board. They decided on a maximum amount of \$5,000 annually to support their members if needed. This will be FD funds, Not ESD funds.

C. Update on Briggs Fire Station. Well drilling is complete, waiting on pressure tank, pump etc.. Septic tank work to begin in a week. Still waiting on doors, any day now.

D. Fire Chief's report. Gun show fun raiser Oct 23-24. Oakalla to host Trunk or Treat on Oct 30. New engine still continues progress in the build process. 2 members passed their EMT test. Briggs Water Storage Tanks are up and running again and the department will reimburse Briggs Community Center for the parts cost.

10. a. Pay regular bills. Commissioner Shamard requested approval to pay 2 bills. The first payment was to BCAD in the amount of \$818.60 for tax collection services. The second payment was to Oakalla Fire Department for its final quarterly payment under the existing contract.

Motion to pay these 2 bills made by Commissioner Butler, Seconded by Commissioner Price. There was no discussion. The motion passed.

11. Consider taking action on a contract with Oakalla VFD for providing Emergency Services to the BCESD#8 Service Area, for FY21-22 (Oct 1. Through Sept.30,2022), including the option for extensions. Several changes were made to the contract. G. The department will hire a qualified Chief that may or not be paid. The chief may be hired outside of the department. The ESD will have input on the selection of the new chief. The FD board of directors will be responsible for the management of the Chief along with the ESD board. The new contract amount for the 2021-2022 year will be \$412,378 with 4 quarterly installment amount of \$103,094.50 payable from the ESD to the department. A report will be required by the FD annually which will show where calls are being made in order to provide coverage in areas strategically. A monthly credit card report is also required for review at the ESD meeting. Annual report by the department of every item with a value of \$500 or more is required by the ESD.

Motion was made by Commissioner Price, Motion was seconded by Commissioner Butler. No discussion. Motion passed.

12. Receive presentation, consider and take action on Oakalla VFD District Coverage Plan. Presentation of all of the existing trucks with their capacities and functions. Also, Placement of the remaining vehicles and their location split between the existing Oakalla FD and the new Briggs FD stations. It was also recommended by the FD board that Attack #82 truck be returned to the Forestry Service as it has reached the point as it is no longer efficient to keep it. Attack #84 truck is also being removed from the fleet for the same reason and will be either sold or decommissioned. Motion by Commissioner Shamard to support the removal of truck #82 to be returned to the current owners the Forestry Service. Motion seconded by Commissioner Price. No discussion. The motion passed.

Motion by Commissioner Shamard to support the FD decision to remove Truck #84 from its asset listing. Motion was seconded by Commissioner Price. No further discussion. The motion passed.

13. Receive, Consider, and take action on the Oakalla VFD FY21-22 recommended budget. The budget was reviewed. Line items were explained. Lot of discussion regarding necessary Radio replacements. Proposal from FD was a 50% down (\$62,887) , and 3 years to pay off the other ½ (\$62,887) plus roughly \$12,000 interest. Motion to approve Oakalla VFD budget made by Commissioner Shamard as written with following exception, that the department pay the radios IN FULL with the assistance by ESD#8 in the amount of \$38,000 from the Contingency fund. A second to the motion was made by Commissioner Price. No other discussion. The motion passed.

14. Receive, Consider, and take action on the recommendation for Fire Chief for Oakalla VFD. Motion made by Commissioner Shamard to support the Fire Boards recommendation to accept Forrest Freytag as the next Fire Chief for the Department. Seconded by Commissioner Butler. No Discussion. The motion passed.
15. Consider and take action on the recommendation for Oakalla VFD Administrator. Commissioner Shamard made motion to accept the recommendation of Clayton to continue as Administrator for the Department. Motion was seconded by Commissioner Price. No discussion. The motion passed.
- ** Commissioner Shamard at this time thanked outgoing Fire Chief Ned Roehrig for all of his years of service.
16. Next Meeting is October 25, 2021 at 29111 FM 963 Oakalla, TX 78608 at 6:45 pm.
17. Motion to adjourn at 8:32pm made by Commissioner Butler, Seconded by Commissioner Price. No discussion. Meeting adjourned.

Brian Butler, Secretary

BRIAN BUTLER – Per EMAIL _____