



Burnet County Clerk Procedures

Court Costs & Fees

Burnet County Recording Fees
Effective Date: January 1, 2024

LGC: Local Government Code PC: Property Code	TxBCC: Texas Business & Commerce Code TX AgC: Texas Agriculture Code	TAC: Texas Administration Code HSC: Health & Safety Code	GC: Texas Government Code FC: Texas Family Code
Real Property Recording/Utility Security Instrument/Name Change or Merger			
	Statute	Amount	
Recording Fee (first page)	LGC § 118.011	\$	5.00
Records Management	LGC § 118.011(b)(2)	\$	10.00
Records Archive	LGC § 118.011(f)	\$	10.00
TOTAL (first page)		\$	25.00
<i>Each additional page or part on which there are marks of any kind</i>	LGC § 118.011(a)(1)	\$	4.00
<i>Each additional name to be indexed in excess of five (5)</i>	LGC § 118.011(a)(2)	\$	0.25
<p>The County Clerk's office requests a minimum of 0.5" at the top of the first page and 4" at the bottom of the last page for recording purposes. For filing requirements and additional fees that may be charged, please review the following statutes: Texas Property Code 11.003; 12.001(b), 12.011; Local Government Code 191.007</p>			
Federal Tax Lien/Release of Lien			
Recording Fee	PC § 14.005	\$	10.00
Records Management	LGC § 118.011(b)(2)	\$	10.00
Records Archive	LGC § 118.011(f)	\$	10.00
TOTAL		\$	30.00
State Tax Lien/Release of Lien			
Recording Fee	LGC § 118.011	\$	5.00
Records Management	LGC § 118.011(b)(2)	\$	10.00
TOTAL (first page)		\$	15.00
Plats/Maps (MUST HAVE PRIOR APPROVAL FROM GOVERNMENTAL AGENCY)			
Recording Fee	LGC § 118.011(c)	\$	69.00
Records Management	LGC § 118.011(b)(2)	\$	10.00
Records Archive	LGC § 118.011(f)	\$	10.00
TOTAL		\$	89.00
<i>Each additional page of a plat</i>		\$	75.00
UCC/Financing Statement			
UCC Financing Statement Recording Fee	TX BCC §9.525	1-2 pgs.	\$ 15.00
		3+ pgs.	\$ 30.00
Records Management	LGC § 118.011(b)(2)	\$	10.00
Records Archive	LGC § 118.011(f)	\$	10.00
TOTAL		1-2 pgs.	\$ 35.00
TOTAL		3+ pgs.	\$ 50.00
<i>Each additional debtor(s) to be indexed</i>	TX BCC § 9.520(d)	\$	5.00
UCC-1 and UCC-3 are accepted for filing in the Real Property Records if the collateral is timber, mineral, oil, gas			
Which filing office is the correct place to file? A or B			
A. County Clerk for the filing or recording of a mortgage on the related real property if:			
	1.	The collateral is as-extracted collateral or timber to be cut; or	
	2.	The financing statement is filed as a fixture filing and the collateral is goods that are or are to become fixtures; or	
B. The Texas Secretary of State in all other cases.			



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Assumed Name Certificate (including indexing of 2 names: Business name & 1 Owner name)		
Applications available on the County Clerk's website: http://www.burnetcountytexas.org/page/cclerk.dba		
Recording Fee	TxBCC § 71.155(a)(1)(2)	\$ 3.00
Records Management	LGC § 118.011(b)(2)	\$ 10.00
Records Archive	LGC § 118.011(f)	\$ 10.00
TOTAL		\$ 23.00
<i>Each additional name indexed</i>	TxBCC § 71.115(a)(2)	\$ 0.50
Assumed Name Abandonment (includes indexing of 2 names: Business name & 1 Owner Name)		
Applications available of the County Clerk's website: http://www.burnetcountytexas.org/page/cclerk.dba		
Recording Fee	TxBCC § 71.155	\$ 3.00
Records Management	LGC § 118.011(b)(2)	\$ 10.00
Records Archive	LGC § 118.011(f)	\$ 10.00
TOTAL		\$ 23.00
<i>Each additional name indexed</i>		\$ 0.50
Assumed Name Searches http://countyclerk.burnetcountytexas.org/		
Assumed Name Copies	Certified Copy	\$ 6.00
	Uncertified Copy (plain copy) per page	\$ 1.00
Budget Filing		
Records Archive	LGC § 118.011(f)	\$ 10.00
TOTAL		\$ 10.00
Posting Trustee/Foreclosure Sale Notices		
Recording Fee	PC § 51.002(f); LGC 118.011(c)	\$ 2.00
TOTAL		\$ 2.00
<u>Recording</u> of Trustee/Foreclosure Sale Notices in the Property Records will be charged regular recording fees of \$25/1st page and \$4.00/additional pages		
Trustee and Foreclosure Sales are conducted the first Tuesday of every month and will be located on the eastern-most side of the Courthouse.		
Notice of Foreclosure/Trustee Sales may be viewed on the County Clerk's website: http://www.burnetcountytexas.org/page/cclerk.foreclose		
Cattle Brand Application/Release of Ownership		
Applications available on the County Clerk's website: http://www.burnetcountytexas.org/page/cclerk.cattlebrands		
Recording Fee (one brand/one location)	LGC § 118.020(a)(9); TxAgC § 144.110	\$ 5.00
Records Management	LGC § 118.011(b)(2)	\$ 10.00
Records Archive	LGC § 118.011(f)	\$ 10.00
TOTAL		\$ 25.00
Military Discharge (DD214)		
Filing	LGC § 192.002(b)	\$ 1.00
Certified Copy	GC § 603.003(a)	No Charge
<i>Thank you for your service!</i>		