



BURNET COUNTY Report of Hotel Occupancy Tax

This report is for the month/quarter ending: _____

Property Name					
Property Address		City		State	Zip
Mailing Address		City		State	Zip
Email Address					
Contact		Phone #			

Hotel Occupancy Tax Calculation		
1	Total Gross Receipts for the Month/Quarter	
2	Less Receipts Exempted from Tax <small>(all exemptions must be validated by a signed hotel occupancy tax exemption certificate)</small>	
3	Total Taxable Receipts <small>(Subtract line 2 from line 1, if applicable)</small>	
4	Hotel Occupancy Tax Rate 5%	.05
5	Hotel Occupancy Tax Due <small>(line 3 multiplied by line 4)</small>	
6	Less hotel occupancy tax rebate <small>(line 5 multiplied by 1%)</small>	
6a	Discount or Penalty, please follow guidelines below	
6b	<i>Plus penalty if postmarked after Due Date* please see below</i> <small>(line 5 multiplied by 5%)</small>	
6c	<i>Plus additional penalty if postmarked more than 60 days after Due Date</i> <small>(line 5 multiplied by 10%)</small>	
7	Net Tax Due <small>(line 5) (if past due date then line 5- 6 a + 6b + 6c)</small>	

Remit Payment to:
Burnet County Tourism Department 220 S. Pierce Street, Burnet TX 78611

Payments are due Jan 31st, Apr 30th, Jul 31st, Oct 31st. A Penalty fee should be added to payment if postmarked after the due date.

- Please remit the following: (1) The amount due in the form of a check, money order or Online (2) An original of this report
 (3) A copy of the quarterly tax report filed with the state comptroller (4) If no tax collected during the quarter, this report is still required

Affidavit (Pursuant to Burnet County policy adopted December 8, 2013)

I declare that the information contained in this Hotel Occupancy Tax Report is accurate to the best of my knowledge and belief.